

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD  
October 17, 2018  
Minutes**

**BOARD MEMBERS PRESENT:**

F. Williamson	P. Amlin-Snyder	S. Goudy
H. Crosier	J. Byers	
T. Sturgill	D. Rowland	

**BOARD MEMBERS ABSENT:**

K. Kinny	M. Wheaton	J. Brill
J. Leasher	G. Phillips	Dr. B. Jenks

**BOARD STAFF PRESENT:**

P. Dehner	M. Swisher	J. Nestor
L. White	M. Sheets	

The October 17, 2018 Board meeting was called to order at 6:01 p.m. by Board Chair Faye Williamson. Mrs. Williamson welcomed Board members, and staff.

**GUEST: N/A**

**OATH OF OFFICE:** Melinda Sheets administered the Oath of Office to new Board member Sherri Goudy.

<b>A Roll Call was taken:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>F. Williamson</b>	<b>X</b>		
<b>P. Amlin-Snyder</b>	<b>X</b>		
<b>H. Crosier</b>	<b>X</b>		
<b>J. Byers</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>D. Rowland</b>	<b>X</b>		
<b>S. Goudy</b>	<b>X</b>		
<b>K. Kinney</b>			<b>X</b>
<b>J. Leasher</b>			<b>X</b>
<b>M. Wheaton</b>			<b>X</b>
<b>Dr. B. Jenks</b>			<b>X</b>
<b>G. Phillips</b>			<b>X</b>
<b>J. Brill</b>		<b>X</b>	

**F. Williamson declared a quorum.**

**MINUTES:** The September 19, 2018 minutes were reviewed.

**J. Byers MOVED to approve the September 19, 2018 minutes as presented.**

**T. Sturgill SECONDED. Motion approved unanimously.**

**MINUTES:** The September 2018 Financial Statements were reviewed and filed for audit.

**VOUCHERS:** Vouchers for September, 2018 were presented for approval.

**P. Amlin-Snyder MOVED to approve the September 2018 Vouchers-to-Pay.**

**J. Byers SECONDED. Motion approved unanimously.**

### **UNFINISHED BUSINESS**

**COMMUNITY PLAN:** The Community Plan is now scheduled to be completed by January. Latest update from OhioMHAS is that a workgroup is developing the forms and requirement. The timeframe for submission will take in account the holiday season.

### **NEW BUSINESS**

#### **STATE AUDIT:**

Director of Finance Jim Nestor provided a report on the State Audit results for the year ending December 31, 2017. Board Chair F. Williamson reported herself as well as Board Treasurer Heather Crosier attended the Exit interview with the State Auditors and the Board did receive a presentation error but overall a clean audit.

**T. Sturgill MOVED to approve the State Audit Report.**

**P. Amlin-Snyder SECONDED. Motion approved unanimously.**

**STATE OPIOID RESPONSE:** The Request for Proposal (RF) for funding through The State Opioid Response grant from OhioMHAS will be released soon. It is the Board's intent to apply with a response that will work with our local judges and sheriff's. The Board's proposal intends to utilize case managers/ peer recovery support specialist to work with the courts and engage clients for treatment in lieu of jail. Through this proposal The Paint Valley ADAMH Board intends to support peer recovery, assist the courts, and ease the overcrowding of the jails. The Paint Valley ADAMH Board will provide the coordination of treatment and recovery supports, providing the dollars where Medicaid does not, or assisting clients who are not eligible for Medicaid.

**BWC GRANT:** The Board along with the Chillicothe/Ross Chamber of Commerce hosted a Press event and welcomed businesses to discuss the components of the Bureau of Workman's Compensation grant.

Montgomery, Scioto and Ross Counties were chosen as pilot counties for a five million, two year grant. This grant will provide the following for employers that hire workers in recovery:

- Reimbursement for pre-employment, random and reasonable-suspicion drug testing;
- Training for managers/supervisors to better manage and retain workers in recovery;
- A forum for employers to share their success stories and learn from each other.

The funding for this program will be reimbursed after the initial load of dollars. The Board will be able to apply for up to \$200,000.00 per quarter.

### **GRANT MANAGEMENT PROPOSAL:**

P. Dehner provided a document showing in more detail the additional funding the Board has received or will receive in the near future. There are a total of thirteen separate grants or allocations, with the anticipation of the two more very large grants. The SOR Grant and the BWC grant. P. Dehner reported the Board has tried to spread the work amongst all staff but it has become too much to handle. The BWC grant will increase the number of vouchers the Board will need to process as well as track the data regarding usage so even if the Board had someone with time to take this on. The Board is currently managing over \$1.4 million and anticipates the two grants to bring in an additional \$1.5 million. Bringing the total to a little over \$3 million in grants.

P. Dehner provided a recap of funding history of Boards. Currently, since Medicaid is now being handled by Managed Care, all funding is driven by outcomes and reporting on how the dollars were used effectively. Some of the grants are allowing the Board to charge administrative fees or data gathering fees in the amount of around 3% of the grant. The Board is currently expecting \$63,500.00 to cover the grants listed. A proposed position description for a Grants Support individual, followed by a proposed new table of organization was presented.

**D. Rowland MOVED to approve the Grants Support Position and new Table of Organization.**

**J. Byers SECONDED. Motion approved unanimously.**

### **PROCUREMENT POLICY CHANGE / OhioMHAS WAIVER:**

In October of 2017 the Board passed a policy to be conformance with new Federal policy as recommended by Auditor of State of Ohio.

OhioMHAS has offered an exemption from the requirement of competitive bidding as it applies to contracts with OhioMHAS-certified providers and licensed facilities.

This policy will still apply to expenditures of federal funds for other purposes. The Board has applied for and received its exemption from OhioMHAS Director and members were provided a copy. However, after consultation with the Board attorney, they suggested the Board also amend its current policy. Per Board Policy, the Policy must have a thirty day review. A motion to amend the policy will be needed at the December 5th meeting.

#### **SALARY RANGE REVIEW:**

P. Dehner presented the Board with the current position salaries as well as new proposed salary ranges.

**J. Byers MOVED to approve the new salary ranges.**

**H. Crosier SECONDED. Motion approved unanimously.**

#### **CLIENTS RIGHTS AND GRIEVANCES / MUI REPORT:**

Associate Director, Melanie Swisher presented the Clients Rights and Grievances Report as well as the Major and Unusual Incidents Report.

#### **Announcements:**

P. Dehner announced, this past month, the Board assisted Scioto Paint Valley Mental Health Center is securing \$500,000.00 in capital for a 36 bed men's residential treatment center on Chamber Drive. This funding has a 30 year forgivable mortgage on the property. The facility is expected to be open in January 2019.

**Next Board Meeting:** Wednesday 12/05/2018 at 6:00 PM.

**Finance Committee Meeting** 12/05/2018 5:00 PM.

F. Williamson noted a motion was needed to enter into Executive Session.

**P. Amlin-Snyder MOVED to enter into Executive Session at 7:42 p.m. To: a) Consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; b) to consider the employment of an Executive Director.**

**J. Byers SECONDED. Motion approved unanimously.**

**A Roll Call Vote was taken:**

	<u>YAY</u>	<u>NAY</u>	<u>ABSTENTIONS</u>
F. Williamson	X		
P. Amlin-Snyder	X		
H. Crosier	X		
J. Byers	X		
D. Rowland	X		
T. Sturgill	X		
S. Goudy	X		

**P. Amlin-Snyder MOVED To return to regular session.**

**J. Byers SECONDED. Motion approved unanimously.**

The Board returned to regular session at 8:20PM

**H. Crosier MOVED to adopt an addendum to the Executive Contract.**

**T. Sturgill SECONDED. Motion approved unanimously.**

**T. Sturgill MOVED to adjourn.**

**D. Rowland SECONDED. Motion approved unanimously.**

There being no further business, meeting adjourned at 8:25 p.m.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Secretary                      Date

\_\_\_\_\_  
Chairperson                      Date