

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD
Board Meeting Minutes
November 20, 2019**

BOARD MEMBERS PRESENT:

P. Amlin-Snyder	H. Crosier	Dr. B. Jenks
J. Byers	G. Phillips	T. Sturgill
M. Wheaton	F. Williamson	

BOARD MEMBERS ABSENT:

K. Kinney	J. Leasher	S. Goudy
D. Rowland		

BOARD STAFF PRESENT:

P. Dehner	M. Swisher	A. Dyer
L. White	J. Cousins (Intern Student)	

The November 20, 2019, Board meeting was called to order at 6:01 p.m. by Board Chair Faye Williamson. Mrs. Williamson welcomed Board members and staff.

GUEST:

Roger Cheesbro, FRS Executive Director
 Fonda Fichthorn, SPVMHC Board Chair
 Dr. Norma Kirby, SPVMHC Board Member
 Laura Perrott, SPVMHC
 Mary Preston, SPVMHC
 Janie Murphy, SPVMHC

A Roll Call was taken:	PRESENT	ABSENT	EXCUSED
F. Williamson	X		
P. Amlin-Snyder	X		
Dr. B. Jenks	X		
H. Crosier	X		
J. Byers	X		
T. Sturgill	X		
M. Wheaton	X		
G. Phillips	X		
D. Rowland			X
K. Kinney			X
J. Leasher			X
S. Goudy		X	

F. Williamson declared a quorum.

An additional item was added to the agenda late therefore requires a motion to adopt the amended agenda.

**P. Amlin Snyder MOVED to adopt the amended agenda as presented.
Dr. B. Jenks SECONDED. Motion approved unanimously.**

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

**G. Phillips MOVED to adopt the Consent Agenda as presented.
T. Sturgill SECONDED. Motion approved unanimously.**

The following motions were approved by consent:

- Board Minutes – October 16, 2019

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the October 16, 2019 Board meeting minutes as presented.

- Financial Report – October 2019

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the October 2019 Financial statements as presented and were filed for Audit as well as the October 2019 Voucher Report.

- Approval of Policy – FMLA & Access to Inpatient

UNFINISHED BUSINESS

SPVMHC Update:

The Executive Committee and Executive Director Dehner have been given five minutes to address the SPVMHC Board of Trustees at the SPVMHC November Board Meeting, November 26, 2019. Director Dehner will be presenting the information shared with the Board at the October Board meeting.

Crisis Summit

The Board held a crisis summit which included five JFS Directors, twenty-three Treatment Providers, six Hospitals, twenty-five School Superintendents, five County Sheriffs, seven City Police Chiefs, Health Departments and Faith based community leaders. A survey was compiled and sent out that helped identify needs and gaps. The next steps are to meet with each county

individually and address what gaps are occurring and to determine whether we are contracting for the services or if we can afford to offer the service.

OMHAS also held a crisis summit for the state of Ohio. Each ADAMH board could invite five individuals. Executive Director, Penny Dehner, Associate Director, Melanie Swisher, Tonnie Guagenti Crisis manager for SPVMHC, Lt. Gabe Carpenter representing law enforcement and John Balzer Superintendent of Adena local schools representing schools attended. A recap was provided in the Board book, and the PowerPoint provided that reviews the survey results.

NEW BUSINESS

Grant Awards

The Board did receive word that the full request of funding for the 2nd year SOR grant in the amount of \$1,588,812.84, was awarded. A motion was needed to accept this funding. A breakdown of how the funding will be used was provided. The Board was also awarded two small grants. One is a small stigma reduction grant coming from Interact for Health in the amount of \$31,500.00, which will also require The Board to commit \$15,000.00 match.

OMHAS has had a grant for prescription drug education and correct disposal that a provider in Highland County was working; however, they have returned the dollars and the Paint Valley ADAMH Board has been asked to submit a proposal for the remaining dollars 18,000.00 which is for Prescription education and awareness as it relates to use, misuse and safe disposal of unwanted, unneeded prescriptions. This grant is specifically for Highland County only. The Board has not received the announcement therefore, will have to wait until the next board meeting to accept.

**J. Byers MOVED to accept the 2nd year SOR grant as well as the Interact for Health grant.
M. Wheaton SECONDED. Motion approved unanimously.**

2019 Budget Appropriations

2020 Calendar Year Budget Final and Appropriations.

Director of Finance, Adam Dyer presented the 2019 Budget appropriations and the 2020 Calendar Year Budget final and appropriations.

**T. Sturgill MOVED to approve the 2020 Calendar Year Budget and appropriations.
G. Phillips SECONDED. Motion approved unanimously.**

Mental Health Treatment dollars

P. Dehner noted as she has met with treatment providers it has been discussed on numerous occasions the need for them to have indigent dollars for mental health services. Treatment providers have noted an increase in the requests and while they do have treatment dollars available for working poor under the mental health codes, the Board has typically limited our indigent dollars to SPVMHC.

There is money in the SFY2020 budget for mental health treatment and while the request seems small, P. Dehner noted it would be beneficial for these dollars to be given in contract modifications in January. Breakdown by provider of the requests were provided to the Board. Additionally, a request for youth mental health dollars from PARS was requested.

Policy Review Usage of Credit Cards.

The Board was presented with a couple of policies at the last board meeting and were asked to adjust the policy for the credit card usage. The adjusted policy was presented. These changes make a 30-day review necessary and will automatically add the approval to the next consent agenda.

EEO / Assurance

In April we began a quarterly assurance. Assurances that all employees are hired according to the Boards policies was presented and a brief overview of the policies was given.

State Audit / Auditing Firm versus Auditor of State.

Director of Finance, Adam Dyer presented to the Board that the Auditor of State is only required to process the Boards audit once every ten years. This year they have decided to allow an auditing firm to perform the Boards audit.

December Board meeting

Due to no new business needing presented the Board moved to cancel the December Board meeting.

**P. Amlin Snyder MOVED to cancel the December 18, 2019 Board Meeting.
Dr. B. Jenks SECONDED. Motion approved unanimously.**

Resignation of Greg Phillips

Board Member Greg Phillips recently ran for political office and became the 2nd ward representative for Chillicothe City council. Greg has decided the time commitment will be too much and submitted his resignation on the Board effective January 1, 2020.

H. Crosier MOVED to accept the resignation of Board Member Greg Phillips effective January 1, 2020.

Dr. B. Jenks SECONDED. G. Phillips Abstained from the motion. Motion Approved.

Dr. B. Jenks MOVED To enter into Executive Session at 6:37 PM to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code.

G. Phillips SECONDED and the roll being called upon the vote resulted as follows:

	<u>YAYS</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
F. Williamson	X		
P. Amlin-Snyder	X		
Dr. B. Jenks	X		
H. Crosier	X		
J. Byers	X		
T. Sturgill	X		
M. Wheaton	X		
G. Phillips	X		

H. Crosier MOVED to return to regular session at 7:23 Pm.

Dr. B. Jenks SECONDED. Motion approved unanimously.

Announcements:

-Travel Reimbursements DUE 12/2/2019

-SPVMHC Board Meeting November 26, 2019

-December Board Meeting – CANCELLED

-Next Board Meeting: Wednesday January 15, 2020

-One last announcement that has not been printed, but I did want to recognize our Associate Director Melanie Swisher who has worked diligently and has officially received an update to her license. She is now officially a Licensed Independent Social Worker.

Congratulations to Melanie.

J. Byers MOVED to adjourn.

M. Wheaton SECONDED. Motion approved unanimously.

There being no further business, meeting adjourned at 7:23 p.m.

APPROVED:

ATTEST:

Secretary Date

Chairperson Date