

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD**  
**Board Meeting Minutes**  
**April 15, 2020**

**BOARD MEMBERS PRESENT:**

F. Williamson	P. Amlin-Snyder	Dr. B. Jenks
J. Byers	T. Sturgill	D. Rowland
S. Goudy	K. Kamps	M. Wheaton
K. Kinney	H. Crosier	

**BOARD MEMBERS ABSENT:**

G. Carpenter	J. Leasher
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**BOARD STAFF PRESENT:**

P. Dehner	M. Swisher	A. Dyer
L. White		

The April 15, 2020, Board meeting was conducted via telephone/video conference utilizing GoToMeeting considering the social distancing instructions as a result of COVID-19. Board Chair Faye Williamson called the meeting to order at 6:00 PM. Mrs. Williamson welcomed Board members and staff.

**GUEST:**

Dr. Barbara Mahaffey, SPVMHC Executive Director; Barbara Lawhorn, SPVMHC Board Member; Deb Turvey, SPVMHC Board Member; Helen Lehman, SPVMHC Associate Director of Counseling Administration; Fonda Fichthorn, SPVMHC Board Chair; Roger Cheesbro, Family Recovery Services Executive Director; Pam Johnson, Pike Recovery Council Executive Director.

<b>A Roll Call was taken:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>F. Williamson</b>	<b>X</b>		
<b>P. Amlin-Snyder</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>J. Byers</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>S. Goudy</b>	<b>X</b>		
<b>K. Kamps</b>	<b>X</b>		
<b>H. Crosier</b>	<b>X</b>		
<b>D. Rowland</b>	<b>X</b>		
<b>K. Kinney</b>	<b>X</b>		

**M. Wheaton** X  
**J. Leasher** X  
**G. Carpenter** X

**L. White announced staff members present.**

**F. Williamson declared a quorum.**

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

**S. Goudy MOVED to adopt the Consent Agenda as presented.**

**T. Sturgill SECONDED. Motion approved unanimously.**

The following motions were approved by consent:

- Board Minutes – March 18, 2020

*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the March 18, 2020 Board meeting minutes as presented.*

- Financial Report – March 2020

*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the March 2020 Financial statements as presented and were filed for Audit as well as the March 2020 Voucher Report.*

### **Unfinished Business**

#### **SPVMHC Update:**

Director of Finance, Adam Dyer provided an update on SPVMHC finances. Board Chair, F. Williamson stated she spoke with SPVMHC Board Chair, Fonda Fichthorn regarding the offer to purchase property. There has been no decision made however they have more interest in clinic buildings being purchased. Further discussion regarding this will need to be made at the next in person meeting to address further details.

F. Williamson announced the next items for discussion were from the March agenda that were tabled. A motion would be needed to take from the table the acceptance of grants and provider audits.

**P. Amlin-Snyder MOVED to take from the table two items from the March agenda. #1 the acceptance of two grants and #2 provider audits.**

**M. Wheaton SECONDED. Motion approved unanimously.**

P. Dehner advised the ADAMH Board was awarded the Ohio Association of Behavioral Health Authorities, Crisis Text Line Mini Grant, in the amount of \$1000.00 to be used for radio ads in all five counties. The audio file had been provided by OMHAS and Ohio Suicide Prevention Foundation promoting the crisis text line.

In addition, the Pickaway County Juvenile Court, applied for, and received funding for their court through the Ohio Supreme Court in the amount of \$30,000.00. These dollars are passed through the Board and there are no reporting requirements attached to these dollars, they can be used by the court at their discretion.

**M. Wheaton MOVED to accept the Crisis Text Line Mini Grant in the amount of \$1000.00 and the Pickaway Co. Juvenile Court – Family Drug Court Specialized Docket in the amount of \$30,000.00.**

**S. Goudy SECONDED. Motion approved unanimously.**

### **Provider Audits**

Director of Finance Adam Dyer presented to the Board the Fiscal Year 2019 Agency Financial Statement Audit Reports as well as financial ratios. There were no questions or concerns.

**P. Amlin-Snyder MOVED to accept the Fiscal Year 2019 Provider Audits as presented.**

**Dr. B. Jenks SECONDED. Motion approved unanimously.**

### **New Business**

#### **Calendar 2021 ADAMH Budget**

Director of Finance, Adam Dyer presented the first look at the calendar year 2021 budget. This budget considers the anticipated twenty percent funding cut as well as passing that cut onto providers through the SFY 2021 contracts.

**M. Wheaton MOVED to adopt the preliminary calendar year 2021 Budget and to be placed on file with the County Auditor's office.**

**P. Amlin-Snyder SECONDED. Motion approved unanimously.**

#### **SFY 2021 Agency Contract Allocations:**

P. Dehner stated a request was made from the treatment providers to pay out the current contract allocations for SFY 2020. Provider agencies are experiencing unprecedented no show rates and low occupancy in their residential facilities. A portion of their contract was offered to be advanced and based on no show rates suggested some of that amount could be forgiven during the reconciliation process. Two providers, SPVMHC and Family Recovery Services were interested in this offer. SPVMHC for \$258,587.03 and Family Recovery Services for \$49,462.80.

After discussion with each treatment provider, P. Dehner stated SPVMHC is the only provider currently requesting the remainder of their contract be paid out to them with no reconciliation.

Director Dehner recommended to give half of the requested payout yet treat it as an advance. The agency does have the ability to apply for federal loans and with the addition of half of the contract payout as an advance it will help the agency stay in business. Dehner stated they would address the payback terms after the end results of the loan applications and final no show rates are received.

Before the total SFY 2021 allocations were presented, it was suggested only six-month contracts be offered to struggling agencies. In the budget presented were full year allocations, however Dehner suggested to offer six-month contracts for agencies in extreme financial distress, as defined as provider cannot show a cash balance to meet ninety days average expenses. If the agency can show improvement in their cash flow, the second half allocations can be given in the second six-month contract.

Dehner presented the SFY2021 allocations and reminded Board members of the twenty percent funding cuts from the state department. In Fiscal year 2020 there was an additional allocation for \$500,000 for additional prevention programming in the schools, as well as the executive director contract for NAMI Southern Ohio and the mentoring program in the schools through Big Brothers Big Sisters. These are not included in the 2021 allocations. School districts receive "Student Wellness and Success" as well as K-12 Prevention dollars and these could be substituted for these dollars. It will require the provider agencies to contract with the schools. The next item cut from the contracts was the working poor program, saving \$65,000.00 in allocations for SFY2021.

P. Dehner presented funding proposed for SFY2021. Adding one half of the Executive Director grant for NAMI Southern Ohio be continued, resulting in \$15,000.00. The entire amount has been given for the last three years.

For the past year the Board has allocated dollars for utilization. Treatment providers have seen a huge increase in the time it takes to get managed care and Medicaid to agree to pay for treatment services. The prior authorizations and level of care requirements create a heavy burden on the providers. The Board created a program to gather more data on the number of individuals being served as well as help the providers try and offset some of the personnel costs. This programming was created utilizing the dollars of \$75,000.00 per county granted by the legislature for the biennium budget. These dollars are to be allocated each year, but while the Board is fearful of it being cut, Dehner thinks it should continue to the program for as long as the Board can afford to support the program.

The next item for additional dollars would be mental health dollars for treatment agencies that typically see substance use disorder clients but have been seeing an increase in the need for both dual diagnosed clients and those with a mental health only diagnosis. The Board felt this was still a best practice so individuals can seek services before it becomes a crisis.

Dehner suggested as the Board looks towards the future, in November of 2021 the Board will more than likely be on the ballot for a levy. To work with the provider network and help them promote themselves as well as promote the ADAMH Board, the Board would like to offer dollars that will help cover staffing costs for the local county fairs and health fairs. The dollars were determined by \$2,760.00 per county the agency serves.

**P. Amlin-Snyder MOVED to approve the Fiscal Year 2021 Agency Contract allocations and authorize the Executive Director to enter and execute contracts on behalf of The Paint Valley ADAMH Board as presented.**

**S. Goudy SECONDED. Motion approved unanimously.**

Chair Williamson informed the board a nominating committee needs to be formed that consists of three (3) people per the By-Laws. F. Williamson after asking for volunteers, announced the nominating committee as: Faye Williamson, Phyllis Amlin-Snyder, and Dr. Brian Jenks. This committee will work with Lindsay White our Administrative Assistant to determine the eligibility and willingness of our Board members to serve on Executive Committee. They will meet at 5:30 prior to the May Board meeting and discuss the slate of officers to be presented at our annual Meeting in June.

**Announcements:**

COVID-19 update/provider status - Governor's Executive Order and State of Emergency updates. The Board participates daily in press conferences and calls regarding the pandemic and as things change rapidly the Board is working to adjust as well.

The Board was finally able to purchase some Personal Protection equipment (masks, gloves and gowns) for the provider agencies as well as work with some of the EMAs to provide for them as well.

**Next Board Meeting:**

Wednesday May 20, 2020 beginning at 6:00 PM  
Nominating Committee meeting beginning at 5:30 PM

**T. Sturgill MOVED to adjourn.**

**Dr. B. Jenks SECONDED. Motion approved unanimously.**

There being no further business, meeting adjourned at 6:56 p.m.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date