

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD  
Board Meeting Minutes  
September 16, 2020**

**BOARD MEMBERS PRESENT:**

F. Williamson	Dr. B. Jenks	J. Byers
T. Sturgill	S. Goudy	M. Wheaton
H. Crosier	G. Carpenter	C. Armbruster

**BOARD MEMBERS ABSENT:**

P. Amlin-Snyder	K. Kinney	D. Rowland
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**BOARD STAFF PRESENT:**

P. Dehner	M. Swisher	A. Dyer
L. White	M. Sheets	

The September 16, 2020, Board meeting was conducted with the Executive Committee present as well as our new Board member, with the remainder of the Board via telephone/video conference utilizing GoToMeeting considering the social distancing instructions as a result of COVID-19.

Board Vice Chair Heather Crosier called the meeting to order at 6:03 PM. Ms. Crosier welcomed Board members and staff.

**GUEST:**

Emma Ousley, Practicum Student; Dr. Barbara Mahaffey, SPVMHC Executive Director; Barbara Lawhorn, SPVMHC Board Member; Helen Lehman, SPVMHC Associate Director of Counseling Administration; Fonda Fichthorn, SPVMHC Board Chair; Roger Cheesbro, Family Recovery Services Executive Director.

Melinda Sheets administered the Oath of Office to new Board member Charity Armbruster.

<b>A Roll Call was taken:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>F. Williamson</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>J. Byers</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>S. Goudy</b>	<b>X</b>		
<b>H. Crosier</b>	<b>X</b>		
<b>M. Wheaton</b>	<b>X</b>		
<b>G. Carpenter</b>	<b>X</b>		
<b>C. Armbruster</b>	<b>X</b>		

<b>K. Kinney</b>		<b>X</b>
<b>P. Amlin-Snyder</b>		<b>X</b>
<b>D. Rowland</b>	<b>X</b>	

**L. White announced staff members present.**

**H. Crosier declared a quorum.**

The First order of business was to accept the resignations of two Board members. Kris Kamps and Jason Leasher. Both have moved out of the area.

**Dr. B. Jenks MOVED to accept the resignations of Kris Kamps and Jason Leasher from the Board of Directors.**

**F. Williamson SECONDED. Motion approved unanimously.**

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

**T. Sturgill MOVED to adopt the Consent Agenda as presented.**

**M. Wheaton SECONDED. Motion approved unanimously.**

The following motions were approved by consent:

- Board Minutes – June 17, 2020

*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the June 17, 2020 Board meeting minutes as presented.*

- Financial Report – June, July, August 2020

*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the June, July, August 2020 Financial statements as presented and were filed for Audit as well as the June, July, August 2020 Voucher Report.*

**Unfinished Business**

**Contract Negotiations & Updates**

Director Dehner discussed Contract signing with providers. This year the treatment provider agencies had their contracts reviewed by their attorney. This led to discussion and Dehner was happy to report all contracts were signed for SFY 2021. All negotiated contract changes were minimal. Dehner stated they have already begun working internally to facilitate some additional changes for SFY2022.

The next step in the process is to reconcile the previous year's contract. As the Director of Finance and IT Manager worked to complete this process, it was noted the impact in the financial wellness and loss of revenue for all treatment providers. There will be over one million dollars left unearned on the FY2020 contracts. To better assist the providers Dehner provided a proposal that would assist the agencies in the short term. Dehner stated making sure services are available to residents of the counties served is imperative. The requested disbursement would assist the providers with telehealth equipment needs and recoup advances, while still providing some additional revenue.

**F. Williamson MOVED to approve the proposed allocation disbursement as presented. Dr. B. Jenks SECONDED. Motion approved unanimously.**

#### **SPVMHC Update:**

Director of Finance, Adam Dyer provided an update on SPVMHC finances. Director Dehner suggested to the Board that the finance committee meeting, currently scheduled for November be moved to October 21. This would allow the finance committee to meet before the regular Board meeting in October instead of the community planning meeting. Allocations from Ohio Mental Health and Addiction Services could be cut in light of the impact COVID-19 has on businesses. These potential cuts could have a huge impact on the Board's budget.. The Board agreed, via consensus the schedule will be adjusted.

#### **Review Community Plan**

The completed community plan and service inventory were emailed to the Board members. It has been submitted to OMHAS well in advance of the deadline thanks to Associate Director Melanie Swisher. Swisher presented some highlights of the plan to the Board.

#### **New Business**

##### **Board Recognition**

Director Dehner recognized past Board Chair Faye Williamson who had served twelve years on the Board which, the last two years she served as the Board chair. Williamson was honored with a plaque to commemorate her service. Williamson has agreed to serve another four-year term on the Board and was appointed as Member at Large of the Executive Committee.

Also recognized was Board member Jacki Byers. Jacki has served a four-year term with the Board. Jacki was also honored with a plaque for her service.

##### **Organizational Chart Update / Office Manager**

Dehner advised the Board, Belinda Cade, Office Manager, turned in her resignation. As the position description was reviewed to assure the duties were still accurate it was noted it would make more sense internally if the office manager reported directly to the Associate Director instead of the Executive Director. Melanie has agreed to add this position to her supervision.

**M. Wheaton MOVED to approve the new organization chart.  
Dr. B. Jenks SECONDED. Motion approved unanimously.**

### **Contract Mod – PARS K-12 prevention, NAMI, BB/BS**

The contract mod for NAMI Southern Ohio was for movement of dollars in their SFY2020 contract. This was last minute as they too worked to adjust to the pandemic, and it did not involve any new appropriation our then Board Chair stated it could be approved in September. The Next contract modification is for Pickaway Area Recovery and is additional dollars for SFY2021 contract. The Board cut allocations for SFY2021 contracting, prevention services was the largest cut and next to Big Brothers/Big Sisters PARS provides the most prevention services. OMHAS had provided K-12 prevention dollars late last year that the Board was to work with the schools and create plans for prevention. Not all schools choose to participate. The contract modification proposed for PARS is the remainder of the K-12 prevention dollars. Big Brothers / Big Sisters of South-Central Ohio was also a request for additional dollars. As previously noted, COVID had a huge impact on the providers, but it also impacts the youth and the schools, as virtual and blended schools create challenges for delivery of services and prevention. Big Brothers / Big Sisters requested additional dollars to hire a part time individual to help review the videos conducted with youth, so all continue to be safe and no rules are broken.

**F. Williamson MOVED to approve the Contract Modifications as presented.  
T. Sturgill SECONDED. Motion approved unanimously.**

### **040 SFY2021 Budget (due 7/31/2020)**

The State fiscal year begins July 1, 2020 and typically OMHAS provides the state and federal allocations early in the year and the Board can complete the SFY2021 budget well in advance of the year. However, the board did not receive word from OMAHS about the allocations until June 30th and then were informed the Board would need to have the 040 SFY2021 budget in to OMHAS by July 31, 2020.

**T. Sturgill MOVED to approve the 040 as presented and authorize its submission.  
F. Williamson SECONDED. Motion approved unanimously.**

### **Joint Budget Report**

The Joint Budget Commission met virtually on August 26, 2020 to determine the tax rate the ADAMH Board can collect on the levy. Dehner reviewed the meeting with the Board and reported the Commission members accepted the report and approved the budget along with the tax rate. A resolution is required to be adopted by the Board of Directors as directed by the Commission.

**T. Sturgill moved the adoption of the following Resolution:**

WHEREAS this Board of Trustees of the Paint Valley ADAMH District in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2021; and

WHEREAS, the Paint Valley ADAMH Joint Budget Commission has certified its action thereon to the Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore be it

RESOLVED, by the Board of Trustees of the Paint Valley ADAMH District, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of the rate of each tax necessary to be levied outside the ten-mill limitation as follows in each County of the District: and be it further

RESOLVED, that the Executive Director of this Board be, and she is hereby directed to certify a copy of this Resolution to the County Auditor of said District.

**Dr. B. Jenks seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:**

<b>Roll Call Vote:</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>
<b>F. Williamson</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>H. Crosier</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>J. Byers</b>	<b>X</b>		
<b>S. Goudy</b>	<b>X</b>		
<b>G. Carpenter</b>	<b>X</b>		
<b>M. Wheaton</b>	<b>X</b>		
<b>C. Armbruster</b>	<b>X</b>		

**McArthur Gardens**

Director Dehner notified the Board on information with the McArthur Gardens Project. Ken Reed has proposed twenty-two-bedroom units and twenty-one-bedroom units for a total of forty units of Permanent Supportive Housing (PSH). They have submitted plans and a budget to submit their funding application to the Federal Home Loan Bank's Affordable Housing Program. The final application will be submitted to OMHAS for Capital funds.

## **Strategic Plan Review**

Dehner stated the current strategic plan covered 2017-2020 and in April of this year each Board Member was provide an update on the status of the Strategic Plan. Dehner advised the Board that Lesli Johnson, LISW-S, Ph.D. and Tracy Plouck from Ohio University have agreed to lead the Board with their Strategic Plan.

The staff have been working on the Mission, Vision and Value statements as well as a few key objectives for the Board's approval.

**Dr. B. Jenks MOVED to affirm the strategic plan objectives as presented.**

**M. Wheaton SECONDED. Motion approved unanimously.**

## **BH Hero Awards**

The ADAMH Board had signs of thank you delivered and installed at each clinic of the Board's contract providers, thanking them, and stating our Heroes work here! Also shipped to them were buttons for staff to wear as BH heroes.

The Recovery Banquet held in September was cancelled due to COVID19. The Board still wanted to recognize those individuals for their amazing work. The Board asked for nominations for the award categories and presented the winners with their awards the week of September 8.

Mental Health BH Hero:

Matt Cox, Vocational Rehabilitation Specialist at the Chillicothe VA Medical Center.

Crisis Intervention Team (CIT) BH Hero:

Officer Dave McIntyre of the Circleville Police Department.

Prevention BH Hero:

Amey Van Voorhis, Paint Valley PAX Partner.

Addiction BH Hero:

Brandi Hawthorne, Case Management Coordinator in the Transitions Program in Pike County.

The following individuals received PAX Hero Awards for their dedication to the students of the Board region:

Heidi Gray, Ross County – Huntington Elementary School Principal

Leighanne Johnson, Ross County – Paint Valley Elementary School Guidance Counselor

Susan Prall, Pike County – Waverly Elementary School Guidance Counselor

Nicole Wills, Ross County – Southeastern Elementary School Principal

## **Additional Funding**

Dehner advised the Board of additional funding that would need to be accepted. The Justice Assistance Grant or JAG which aids in funding PAX Good Behavior Games in the amount of \$18,479.00, the Specialized Docket funding for SFY2020 which is a pass through to the supreme court certified drug courts in the amount of \$175,000.00 and COVID Diversion Funds as Twin Valley was closed for a short time with a COVID-19 outbreak. The \$4,500.00 is to be a

reimbursement of hospital costs the Board paid to a hospital in Franklin County for one of the residents needing civil hospitalization at that time.

**G. Carpenter MOVED to accept the special funding as presented.**

**C. Armbruster SECONDED. T. Sturgill abstained from the vote. Motion approved.**

### **Executive Committee Report**

Prior to the Board meeting the Executive committee met and appointed Faye Williamson as the member at large to the committee. The Committee also discussed the Executive Director review. An executive session will be held at the October Board meeting to conduct the review with the full Board.

Director Dehner also advised the Board the committee discussed the mass gathering rules regarding COVID. The Committee did decide to begin blended meetings in October while maintaining six foot distance and wearing masks and still utilize Go To Meeting for those members not comfortable in attending in person and for the public to access the meeting.

### **Announcements:**

**SOR 2.0 Funding:** The federal legislators provided funding through SAMHSA and Ohio applied for and was awarded ninety-six million dollars for two years.

**Suicide Prevention Virtual 5K:** All five Suicide Prevention coalitions worked together to hold a virtual 5K race to raise awareness. \$4,950 was raised in sponsorships. Forty-Five tickets were sold resulting in an additional \$1,050. These numbers do not include any costs associated with the race being deducted. (i.e., t shirts, sponsorship plaques, and insurance).

**Week of Appreciation:** Week of Appreciation is a statewide recognition for front line workers. The Board was awarded a grant from OMHAS to aid in the recognition. The Week of September 20th through September 26th is officially Week of Appreciation. The Board had insolated cups with the logo and Thank you Fire and EMS (including volunteer Fire & EMS) Law Enforcement and Emergency Department workers in all five counties. A total of 1,019 cups were delivered and they were delivered to 31 different agencies. Additionally, radio ads will be running throughout the week, thanking the front-line workers.

**QPR Trainings:** Question Persuade and Refer are three steps anyone can learn to help prevent suicide. As suicide rates increase the Board has worked to provide more opportunities for QPR trainings. Two virtual trainings were held on 9/14 and 9/15. The next virtual training is scheduled for 10/6/2020 from 6-8 PM. To register simply send an email to [contactus@pvadamh.org](mailto:contactus@pvadamh.org). In person trainings have been scheduled for Washington Courthouse city schools on 9/22 and 9/30. Additionally, Washington Courthouse Fire department is currently scheduled for 1/12/2021.

**Next Board Meeting:** Wednesday October 21, 2020 @ 6:00 PM

Finance Committee Meeting @ 5:00PM

**Dr. B. Jenks MOVED to adjourn.**

**T. Sturgill SECONDED. Motion approved unanimously.**

There being no further business, meeting adjourned at 7:16 p.m.

**APPROVED:**

**ATTEST:**

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**Secretary**

**Date**

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**Chairperson**

**Date**