

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD
Board Meeting Minutes
November 18, 2020**

BOARD MEMBERS PRESENT:

| | | |
|---------------|---------------|-----------------|
| F. Williamson | Dr. B. Jenks | P. Amlin Snyder |
| T. Sturgill | S. Goudy | C. Armbruster |
| S. Keller | C. Rutherford | |

BOARD MEMBERS ABSENT:

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|------------|------------|--------------|
| K. Kinney | H. Crosier | G. Carpenter |
| M. Wheaton | D. Rowland | |

BOARD STAFF PRESENT:

| | | |
|-----------|------------|---------|
| P. Dehner | M. Swisher | A. Dyer |
| L. White | M. Sheets | |

The November 18, 2020, Board meeting was conducted via telephone/video conference utilizing GoToMeeting considering the social distancing instructions because of COVID-19.

Board Chair Phyllis Amlin Snyder called the meeting to order at 6:05 PM. Mrs. Amlin Snyder welcomed Board members and staff.

GUEST:

Gena Bates, SPVMHC; Fonda Fichthorn, SPVMHC Board Chair; Roger Cheesbro, Family Recovery Services Executive Director; Emma Ousley, PVADAMH Intern Student.

Melinda Sheets administered the Oath of Office to Chase Rutherford and Scott Keller.

| A Roll Call was taken: | PRESENT | ABSENT | EXCUSED |
|-------------------------------|----------------|---------------|----------------|
| P. Amlin Snyder | X | | |
| F. Williamson | X | | |
| Dr. B. Jenks | X | | |
| T. Sturgill | X | | |
| S. Goudy | X | | |
| C. Armbruster | X | | |
| C. Rutherford | X | | |
| S. Keller | X | | |
| M. Wheaton | | | X |
| G. Carpenter | | | X |
| D. Rowland | | X | |

H. Crosier X
K. Kinney X

Paint Valley ADAMH Administrative Assistant L. White announced additional staff members present.

P. Amlin Snyder declared a quorum.

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

F. Williamson MOVED to adopt the Consent Agenda as presented.

S. Goudy SECONDED. Motion approved unanimously.

The following motions were approved by consent:

- Board Minutes – October 21, 2020

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the October 21, 2020 Board meeting minutes as presented.

- Financial Report – October 2020

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the October 2020 Financial statements as presented and were filed for Audit as well as the October 2020 Voucher Report.

Unfinished Business

SPVMHC Update:

Director of Finance, Adam Dyer provided an update on SPVMHC finances.

New Business

Policy Review:

Associate Director M. Swisher presented some changes to a few existing policies as well as a new policy on Executive Director Succession Planning. These policies will be reviewed for 30 days, if there are no changes, they will be placed on the consent agenda and will be approved at the next Board meeting.

Adult Care Facilities (ACF) Proposal:

M. Swisher presented to the Board a Request for Proposal (RFP) process where ACFs could apply for small home improvements. The dollars awarded would be beneficial to the twelve adult care facilities in the Board's communities. Funding for this would come from the 75K dollars per county unspent in contract dollars for SFY2020.

S. Goudy MOVED to appropriate \$100,000.00 for calendar year 2021 and approve the RFP process for all Adult Care Facilities to apply for small capital funding.

Dr. B. Jenks SECONDED. Motion approved unanimously.

Accept funding CARES funding:

Director Dehner discussed that OMHAS reached out to the Board and offered funding that supports peer recovery and recovery wellness. The Board was able to work with some existing peer recovery projects and put together zoom wellness trainings for those in recovery as the holiday approaches. These funds must be spent or encumbered by December 31, 2020.

Dr. B. Jenks MOVED to accept the CARES funding in the amount of \$204,965.59.

F. Williamson SECONDED. Motion approved unanimously.

Community Planning Committee Report:

P. Dehner reported the Community Planning Committee met prior to the Board meeting and reviewed evaluation reports; Abstinence at Discharge, Drug of Choice, Persons Served and Crisis Numbers. Dehner also noted an update on the Strategic Plan as well as the Crisis Planning RFP process.

Strategic Plan**Provider Feedback / surveys**

The Board continues to work on the strategic plan for the next three years. At the last meeting, the Board approved six areas of focus. Those focus areas were taken to the Providers and hosted a GoToMeeting facilitated by Lesli Johnson and Tracy Plouck to ask for Provider input into some action steps. Also provided was a survey compiled by Ohio University that was sent to area stakeholders. This has been completed and the largest take away from all of this is, the Board must provide education to the communities and providers about the Board's role in the community. There seems to be confusion with the communities and the fact that the Board cannot by code provide direct services. Dehner stated the Board's plans should assist in this education. An update will be provided at a later date.

Dehner stated Associate Director, Director of Finance and herself did attend two workshops provided by OACBHA to assist boards in looking at budgetary priorities. Dehner noted, as the Board looks at potential allocation cuts due to reduced State and Federal revenues, this provided some good thought processes for the Board to consider. Dehner thinks it could become very relevant in the education process about how the Board makes funding decisions based on required priority populations.

Crisis Planning RFP / Updates

The Crisis RFP was sent out to various organizations and asked for input. The Board is extremely fortunate to have had a recent conversation with The Peg Foundation out of Tallmadge Ohio, who is focusing on crisis care in Ohio. The Board is in discussions with them regarding their assistance with helping to develop a more comprehensive evaluation and planning process for crisis care in rural Ohio.

State Audit

Director of Finance A. Dyers presented the 2019 annual State of Ohio Audit has been completed and a motion was needed to accept the Audit.

C. Rutherford MOVED to accept the State Audit Report and approve the submission of the required response.

T. Sturgill SECONDED. Motion approved unanimously.

Levy

Director Dehner stated the Board would be looking to be placed on the ballot for a levy November 2021. The Board is supported by state and federal funding, as well as local levy dollars. This is a one mil levy that the Board has been fortunate to have the support for the last 40 years. This levy is a 10-year levy and the last time it was passed was in 2012 which makes the first time to be on the ballot for renewal or replacement in 2021. The Board has various options. M Swisher presented on the community perspective as there is an increase in Crisis and Mental Health as well as financial stress with COVID. A. Dyer discussed the history of levy revenue. P. Dehner discussed the options and looked at other Board levies throughout the state. Dehner also noted another option would be to run a continuous levy, meaning the Board would never have to run again but would always stay at the 2012 property values. Another option would be to do a replacement with a reduction. The options would be to renew, replace or new with additional. Dehner discussed a recap of the levies run by ADAMH Boards through out the state from 2016 forward as well as other items that may be on the ballot at that time.

The steps necessary to put a levy on the ballot are:

- 1) Pass a Resolution Declaring it Necessary and a Resolution Requesting Auditor's Certificate (this can be done at the same meeting)

After the County Auditor has certified we then need:

- 2) Resolution to Proceed .

Dehner stated it would be her suggestion to determine the renewal, replace, new option and pass the first resolution at the January meeting.

December Meeting

P. Amlin Snyder stated in discussion with Executive Director, there are no pending items to be addressed before the January meeting therefore if all agreed the December meeting could be cancelled.

T. Sturgill MOVED to cancel the December meeting.
S. Goudy SECONDED. C. Rutherford Opposed. Motion approved.

Announcements:

OACBHA 1 pager handout

SOR 2.0 – Application Due on Friday 11/20/2020

Reminder mileage due by Dec. 1

Training - To help all of the provider network with assistance for self-care, the Board is hosting a virtual webinar by Karen Vadino/ Laughter just for the health of it on December 16th 1-4.

Happy Thanksgiving, Merry Christmas & Happy New Year!

Next Board Meeting: Wednesday January 20 @ 6:00 PM
- Board Member Training

P. Amlin Snyder MOVED to adjourn.
Dr. B. Jenks SECONDED. Motion approved unanimously.

There being no further business, meeting adjourned at 7:00 p.m.

APPROVED:

ATTEST:

Secretary Date

Chairperson Date