

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD  
Board Meeting Minutes  
April 21, 2021**

**BOARD MEMBERS PRESENT:**

Dr. B. Jenks	P. Amlin Snyder	S. Keller
C. Rutherford	T. Sturgill	F. Williamson
D. Rowland	C. Armbruster	G. Carpenter
M. Wheaton	S. Goudy	

**BOARD MEMBERS ABSENT:**

H. Crosier	K. Kinney
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**BOARD STAFF PRESENT:**

P. Dehner	M. Swisher	A. Dyer
L. White	B. Jones	

The April 21, 2021, Board meeting was conducted via telephone/video conference utilizing GoToMeeting considering the social distancing instructions because of COVID-19.

Board Chair Phyllis Amlin Snyder called the meeting to order at 6:20 PM. Mrs. Amlin Snyder welcomed Board members and staff.

**GUEST:**

Gena Bates, SPVMHC; Fonda Fichthorn, SPVMHC Board Chair; Roger Cheesbro, Family Recovery Services CEO; Robert Weaver, SPVMHC; Dr. Barbara Mahaffey, Executive Director, SPVMHC; Pam Johnson, PCRC Executive Director; Helen Lehman, SPVMHC; Tonnie Guagenti, SPVMHC

<b>A Roll Call was taken:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>P. Amlin Snyder</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>C. Rutherford</b>	<b>X</b>		
<b>S. Keller</b>	<b>X</b>		
<b>F. Williamson</b>	<b>X</b>		
<b>D. Rowland</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>M. Wheaton</b>	<b>X</b>		
<b>G. Carpenter</b>	<b>X</b>		
<b>S. Goudy</b>	<b>X</b>		
<b>C. Armbruster</b>	<b>X</b>		
<b>H. Crosier</b>			<b>X</b>
<b>K. Kinney</b>		<b>X</b>	

**Paint Valley ADAMH Administrative Assistant L. White announced additional staff members present.**

**P. Amlin Snyder declared a quorum.**

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

**Dr. B. Jenks MOVED to adopt the Consent Agenda as presented.  
M. Wheaton SECONDED. Motion approved unanimously.**

The following motions were approved by consent:

- Board Minutes – March 17, 2021

*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the March 17, 2021 Board meeting minutes as presented.*

- Financial Report – March 2021

*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the March 2021 Financial statements as presented and were filed for Audit as well as the March 2021 Voucher Report.*

### **Unfinished Business**

#### **SPVMHC Update:**

Director of Finance, Adam Dyer provided an update on SPVMHC finances.

### **New Business**

#### **Insurance Review / Liability**

#### **Renew Directors & Officers Liability Insurance**

Office Manager Vonda Kern was able to secure two quotations for the annual review for Directors and Officers Liability Insurance. The Cincinnati Insurance Company through Neil Coleman Insurance Agency was the lowest and best quotation.

**T. Sturgill MOVED To approve the Directors and Officers liability insurance with Cincinnati Insurance company through Neil Coleman Insurance Agency.**

**S. Goudy SECONDED. Motion approved unanimously.**

## **Finance Committee Report**

Dr. Brian Jenks, Treasurer of the Finance Committee asked Adam Dyer, Director of Finance to advise the Board of the Finance Committee's Report. Dyer stated each item would need to be discussed separately as they all need a motion. These items do not require a second as they come from the committee, however they do require a vote for approval.

A. Dyer discussed the Actual 040 for SFY 2021.

**The Finance Committee moved to accept the SFY 2020 actual 040 and recommend to the Board its approval and submission according to the required deadline. This comes from committee and does not need a second. The Motion was approved unanimously.**

A.Dyer discussed with the Full Board the ratios and the Provider Audits.

**The Finance Committee moved to accept the provider audits and ratios and recommend to the Board the acceptance of the Provider Audits. This comes from committee and does not need a second. Motion approved unanimously.**

A.Dyer reviewed the proposed provider allocations for calendar year 2021 (6 months 7/1/2021-12/31/2021). Including the one-time funding for capital repairs by provider agencies and census dollars related to decrease in residential beds during the pandemic.

**The Finance Committee moved to approve the proposed provider allocations for calendar year 21 (6 month from 7/1/2021 – 12/31/2021) and recommend to the Board approval of the proposed provider allocations. This comes from committee and does not need a second. Motion approved unanimously.**

A.Dyer discussed the proposed Calendar year 2022 budget.

**The Finance Committee moved to approve the proposed Budget and recommend to the Board the adoption of the proposed Calendar Year 2022 budget. This comes from committee and does not need a second. Motion approved unanimously.**

### **Motion to Authorize ED to enter contracts**

The Ohio Revised Code states the Executive Director is able to sign contracts up to \$25,000.00 Since the Boards contracts are more than that it is required the Board pass a motion to approve the allocations and provide the authorization for the Executive Director to enter into those contracts.

**F. Williamson MOVED to authorize the executive director to enter and execute contracts on behalf of the Paint Valley ADAMH Board with the approved allocations.  
Dr. B. Jenks SECONDED. Motion approved unanimously.**

**FRS Contract Modification**

FRS has requested to shift funding from SUD Group to Intensive Outpatient and on the Mental Health funding side they are moving from Individual counseling to assessments. There are no additional dollars just a shift in funding.

**F. Williamson MOVED to approve the Contract Modification as presented.  
D. Rowland SECONDED. Motion approved unanimously.**

**Nominating Committee Appointed**

Board Chair P. Amlin Snyder appointed a three-member nominating committee which consisted of Melissa Wheaton, Deidre Rowland, Sherri Goudy. Administrative Assistant Lindsay White will reach out to the current officers to see if they are willing to serve an additional term as they are all eligible to serve again.

**ED Review Procedure**

The Executive Director annual review is conducted at the June Board Meeting. Director Dehner reviewed with the Board the procedure for conducting this review.

**Resolution OhioMHAS Capital Project # 2**

Pike County Recovery council has requested from Ohio Mental Health and Addiction Services Capital dollars. The Board is excited to provide support for this project. McArthur Gardens is the Board's #1 priority project and have been able to secure the funding through OMHAS for a #2 project. Dr. Brian Jenks presented the following resolution for adoption:

**WHEREAS** the members of the Paint Valley ADAMH Board are committed to assuring that residents of Fayette, Highland, Pickaway, Pike and Ross Counties have access to quality mental health and addiction prevention, treatment, and support services; and

**WHEREAS** local volunteer citizens of the Paint Valley ADAMH Board have identified our local needs and empowered community action through local partnerships with schools, courts, county commissioners, human service agencies, and other stakeholders on issues concerning mental health and addiction prevention, treatment, and recovery supports to provide the services necessary to meet Fayette, Highland, Pickaway, Pike and Ross County's needs; and

**WHEREAS** the Paint Valley ADAMH Board recognizes the need for additional substance use withdrawal management and detox services in Fayette, Highland, Pickaway, Pike and Ross Counties; and

**THEREFORE, BE IT RESOLVED** that the members of the Paint Valley ADAMH Board, on behalf of Fayette, Highland, Pickaway, Pike and Ross Counties, support the Recovery Council and their capital request for funds, for the renovations of “16 Bed Adult withdrawal management / Detox facility” at the property address. The proposed project is located at: **Parcel 1:**56 Maple Lane, Chillicothe, Ohio 45601

**BE IT FURTHER RESOLVED** that the members of the Paint Valley ADAMH Board, on behalf of Fayette, Highland, Pickaway, Pike and Ross counties have designated this project as priority project #2 for the FY21-22 biennium.

**BE IT FURTHER RESOLVED** that the members of the Paint Valley ADAMH Board approves the project with an assurance of intent to support the applicant’s program consistent with the applications and, in addition, to annually monitor the program and operations of the facility to assure compliance.

**G. Carpenter Seconded the Resolution. A roll call vote proceeded.**

<b>Yays</b>	<b>Nays</b>	<b>Abstentions</b>
Dr. Brian Jenks		
P. Amlin Snyder		
T. Sturgill		
F. Williamson		
G. Carpenter		
C. Armbruster		
S. Goudy		
D. Rowland		
M. Wheaton		
C. Rutherford		
S. Keller		

**Levy Resolution to Proceed**

The Board must complete a levy resolution to proceed to be put on the ballot in November. This was attempted last month however with a 13-member Board you must have 9 yes votes in order to pass this resolution.

Dr. B. Jenks moved the adoption of the following resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten-mill limitation by levies on the tax duplicates for 2022 and thereafter will be insufficient to provide an adequate funding for the current expenses of the joint county alcohol, drug addiction, and mental health service district within this Board’s jurisdiction, as established pursuant to Chapter 340 of the Ohio Revised Code; and

**WHEREAS**, on January 20, 2021, the Paint Valley Alcohol, Drug Addiction and Mental Health Services Board passed a resolution declaring it necessary to levy a tax in excess of the ten mill limitation pursuant to the authority of R.C. 5705.191, at a rate not exceeding one (1) mill for each one dollar (\$1.00) of valuation, which amounts to ten cents (\$0.10) for each one hundred dollars of valuation, for a period of ten (10) years, beginning with tax year 2023, first due in calendar year 2023, and which levy is a renewal levy.

**WHEREAS**, the Board has requested and received certification from the Ross County Auditor, a copy of which is attached hereto, certifying that the total dollar amount that would be generated by such tax levy during the first year of collection is \$4,684,225, based on the current total valuation of \$5,408,394.

**NOW THEREFORE BE IT RESOLVED**, by the Paint Valley Alcohol, Drug Addiction and Mental Health Services (ADAMH) Board, by a vote of at least two-thirds of all the members of the Board, that it is desires to proceed with the submission of the question of levying a one (1) mill additional tax, which is in excess of the ten-mill limitation, for the purpose of the current expenses of the joint county alcohol, drug addiction, and mental health service district within this Board’s jurisdiction pursuant to R.C. 5705.191, at a rate not exceeding one (1) mill for each one dollar (\$1.00) of valuation, which amounts to ten cents (\$0.10) for each one hundred dollars of valuation, for a period of ten (10) years, beginning with tax year 2023, first due in calendar year 2023; be it further

**RESOLVED**, that the question of levying such tax in excess of such limitation shall be submitted to the electors of said subdivision, to-wit: the electors of Fayette County, Highland County, Pickaway County, Pike County, and Ross County, at the general election, at the usual places in each of said counties, on the 2nd day of November 2021; and be it further

**RESOLVED**, that said levy be placed upon the tax lists and duplicates of all said counties for the tax year 2022, first due in calendar year 2023, if a majority of the electors voting thereon vote in favor thereof; and be it further

**RESOLVED**, that the Secretary of the Paint Valley Alcohol, Drug Addiction and Mental Health Services (ADAMH) Board, Tonya Sturgill, be and hereby is directed to certify one copy of this Resolution to the Board of Elections of Ross County, Ohio, after its passage, along with a copy of the certification of the Auditor of Ross County, not less than 90 days prior to said election, and to notify such Boards of Elections to cause notice of election on the question of levying said tax to be given, and to promptly notify the Boards of Elections in Fayette, Highland, Pickaway and Pike Counties and provide approved ballot language to said Boards, as required by law.

**S. Goudy seconded the adoption of the foregoing Resolution with the vote resulting as follows:**

<b>Yays</b>	<b>Nays</b>	<b>Abstentions</b>
Dr. Brian Jenks		
P. Amlin Snyder		
T. Sturgill		
F. Williamson		
G. Carpenter		
C. Armbruster		
S. Goudy		
D. Rowland		
M. Wheaton		
C. Rutherford		
S. Keller		

**Adopted this 21st day of April 2021.**

**Announcements:**

The Ohio Association of County Behavioral Health Authorities (OACBHA) “One Pager” was emailed out to all Board Members and Director Dehner encouraged all to review this timely information.

A reminder was given regarding The National Drug Take Back Day Saturday April 24, 2021. There are many locations for drop off in the counties we serve and The Paint Valley ADAMH Board has reached out to all the local Sheriff offices, and Drug Prevention Coalitions offering and providing the Detera Drug Disposal bags to hand out to all who drop off unwanted/unneeded medications.

**Next Board Meeting:** Wednesday May 19, 2021 6:00 PM  
Nominating Committee 5:30 PM

**Dr. B. Jenks MOVED to Adjourn.**  
**T. Sturgill SECONDED. Motion approved unanimously.**

There being no further business, meeting adjourned at 7:02 p.m.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Secretary**                      **Date**

\_\_\_\_\_  
**Chairperson**                      **Date**