

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD
Board Meeting Minutes
June 16, 2021**

BOARD MEMBERS PRESENT:

Dr. B. Jenks	P. Amlin Snyder	T. Sturgill
F. Williamson	D. Rowland	M. Wheaton
S. Goudy	H. Crosier	

BOARD MEMBERS ABSENT:

G. Carpenter	K. Kinney	C. Rutherford
C. Armbruster	S. Keller	

BOARD STAFF PRESENT:

M. Swisher	A. Dyer	L. White
W. Showman		

The June 16, 2021, Board meeting was held at the First Presbyterian Church, 13 Mead Drive, Chillicothe, Ohio.

A Public Hearing on Calendar Year 2022 budget was called to order by Chairperson P. Amlin Snyder at 6:09 pm.

The budget was distributed, and Chairperson P. Amlin Snyder asked if there were any comments concerning the ADAMH Board’s Proposed Calendar Year 2022 Budget as presented for Board review at the April 21, 2021 meeting. The floor was opened for public discussion. No comments or questions were received from those in attendance. The Public Hearing was closed at 6:14 pm.

Board Chair Phyllis Amlin Snyder called the June Board meeting to order at 6:14 PM. Mrs. Amlin Snyder welcomed Board members and staff.

GUEST:

Dr. Pam Anderson, SPVMHC Board Member; Fonda Fichthorn, SPVMHC Board Chair; Roger Cheesbro, Family Recovery Services CEO; Robert Weaver, SPVMHC; Dr. Barbara Mahaffey, Executive Director, SPVMHC; Erin Allsop, BBBS Executive Director, Teresa Graham, BBBS

A Roll Call was taken:	PRESENT	ABSENT	EXCUSED
P. Amlin Snyder	X		
Dr. B. Jenks	X		
F. Williamson	X		
D. Rowland	X		
T. Sturgill	X		
M. Wheaton	X		

S. Goudy	X	
H. Crosier	X	
G. Carpenter		X
C. Rutherford		X
S. Keller		X
C. Armbruster	X	
K. Kinney	X	

P. Amlin Snyder announced additional staff members present.

P. Amlin Snyder declared a quorum.

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

F. Williamson MOVED to adopt the Consent Agenda as presented.

T. Sturgill SECONDED. Motion approved unanimously.

The following motions were approved by consent:

- Board Minutes – April 21, 2021

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the April 21, 2021 Board meeting minutes as presented.

- Financial Report – April & May 2021

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the April & May 2021 Financial statements as presented and were filed for Audit as well as the April & May 2021 Voucher Report.

Unfinished Business

SPVMHC Update:

Director of Finance, Adam Dyer provided an update on SPVMHC finances.

New Business

SPVMHC Dr. Mahaffey Presentation:

Executive Director of SPVMHC Dr. Barbara Mahaffey presented on the agency.

Agency Designation: Each year we need to renew our commitment to designate an agency that will provide the following functions:

- Appoint a chief clinical officer.
- Evaluate and approve all voluntary and emergency commitments to a state hospital.
- Evaluate all commitment affidavits referred by a probate court, coordinate forensic cases and monitor acquitted by NGRI on conditional release.

State law prohibits ADAMH Boards from directly operating services, so it is necessary to delegate certain legal responsibilities to a contract/provider agency. Since 1989, the board has designated the Scioto Paint Valley Mental Center to perform the following functions on its behalf: (Exhibit I).

H. Crosier MOVED be it resolved, that in accordance with Ohio Revised Code (ORC) section 340.03(A)(11), the Paint Valley ADAMH Board hereby designates the Scioto Paint Valley Mental Health Center to perform the following functions as specified in ORC section 5122 for the period commencing July 1, 2021 and ending June 30, 2022: 1) evaluations and approval of voluntary admissions pursuant to 5122.10, 2) evaluations of involuntary admissions pursuant to 5122.05(A), 3) evaluations of affidavits referred by Probate Court pursuant to 5122.15, 4) treatment of all clients committed to the Agency pursuant to 5122.15. Resolved, further that the Scioto Paint Valley Mental Health Center shall designate a Chief Clinical Officer (CCO) pursuant to ORC section 5122.01(K) to perform such functions as specified in sections 5122.01(K), 5122.12(F), 5122.141(B), 5122.18, 5122.21, 5122.03, 5122.05, 5122.15(G), and 5122.23. Resolved, further that the Scioto Paint Valley Mental Health Center shall report the results of its evaluations of affidavits to the Probate Court in the manner prescribed by said court and to the Executive Director of the Paint Valley ADAMH Board or their designee. Reports of evaluations of emergency admissions and summary reports on all voluntary admissions shall be submitted to the Executive Director of the Paint Valley ADAMH Board or their designee. Resolved, further that the Scioto Paint Valley Mental Health Center shall perform the functions as designated by the Paint Valley ADAMH Board in such a manner as to protect the rights of the client(s) pursuant to ORC section 5122.29.

Dr. B. Jenks SECONDED. Motion approved unanimously.

NAMI southern Ohio Audit:

Director of Finance Adam Dyer presented the Nami Southern Ohio Audit and corrective action plan. Dyer stated the Nami Audit did produce one finding due to unsupported documentation regarding receipts. The plan has been put in place to help correct this issue.

D. Rowland MOVED to accept the Nami Southern Ohio Audit with Corrective Action Plan as presented.

S. Goudy SECONDED. Motion approved unanimously.

Manager of Prevention and Evaluations, William Showman presented an incentive plan for Nami as well as a Contract Modification.

In order to provide strong leadership to NAMI Southern Ohio, the board approved an Executive Director Salary grant beginning in SFY 2018. This was designed to provide the dollars to employ a full-time director who could strengthen the board structure and fund-raising activities. The grant has improved the operation and services, however the Executive Director left to work at NAMI/OHIO. A new director has been hired. To guide NAMI Southern Ohio and their leadership, B. Showman worked with the leadership team to create ten incentive driven strategic outcomes for NAMI Southern Ohio.

F. Williamson MOVED to approve the contract modification for Nami Southern Ohio as presented.

H. Crosier SECONDED. Motion approved unanimously.

ADAMH Capital Requests:

At the April Board meeting allocations were approved that included some small capital funding requests. These funding requests came from the treatment providers but did not include Big Brothers / Big Sisters of South-Central Ohio as they did not have a director at the time. Since April, they have named a CEO, Erin Allsop and the Board has received a request for capital from them.

Scioto Paint Valley Mental Health Center has requested additional capital for their “Friendship House.”, and FRS had an additional request for Capital dollars.

Director of Finance Adam Dyer has stated the Board could find the additional dollars through the 75K county dollars.

The total ask is for:

Big Brothers / Big Sisters of South-Central Ohio	\$20,000.00
SPVMHC – Friendship House	\$20,168.00
FRS – Massie House (additional)	\$17,000.00
Total	\$57,168.00

Please note: All capital requests, once Board approval has been given, requires each provider to submit a paid invoice. These dollars are only spent on a reimbursement basis.

Dr. B. Jenks MOVED to approve the capital requests as presented.

M. Wheaton SECONDED. Motion approved unanimously.

040 SFY 2022 Budget Approval and Submission

Director of Finance Adam Dyer presented to the Board the 040 SFY 2022 Budget.

H. Crosier MOVED to approve the SFY 2022 Budget as presented and approve the submission to Ohio MHAS.

Dr. B. Jenks SECONDED. Motion approved unanimously.

Board Member Recognition:

Board Member Deidra Rowland served a four-year term and received a plaque for her recognition and service.

Nominating Committee Election of Officers:

M. Swisher advised the Board that all current officers have only served one year of a two-year term. All current officers have agreed to serve another year. Officers will remain the same as follows:

Chairperson: Phyllis Amlin Snyder, Pike Co.
Vice Chair: Heather Crosier, Ross Co.
Treasurer: Dr. Brian Jenks, Fayette Co.
Secretary: Tonya Sturgill, Highland Co.
Member at Large: Faye Williamson, Fayette Co.

Levy Budget:

Associate Director Melanie Swisher advised the Board all of the required resolutions and paperwork have been submitted to the Board of Elections. The renewal levy will be on the ballot November 2, 2021. A Budget will need approved for all levy material and expenses.

**T. Sturgill MOVED to approve the Levy Budget as presented.
D. Rowland SECONDED. Motion approved unanimously.**

Accept Funding:

The Board will be receiving \$3,528.71 in funding for Naloxone doses through Gov. DeWine. Ross county is the only county in the Boards service district to receive this. The Board has partnered with the Ross County Health Department as they already have the Project Dawn program and are able to provide the actual Naloxone. In addition, the Board also received notification from Ohio MHAS that additional SFY 2021 specialized docket subsidy funds will be sent to the Board for distribution to:

Pickaway County Juvenile Court, Family Drug Court, Judge Shelly Harsha \$20,000.00
Pike Municipal Court, Drug Court, Judge Anthony Moreleja \$20,000.00
Ross County Common Pleas, Drug Court, Judge Michael Ater \$20,000.00

**Dr. B. Jenks MOVED to accept and appropriate the funding for Naloxone distribution through the Ross County Health Department and the Specialized Docket Funding as presented.
S. Goudy SECONDED. Motion approved unanimously.**

New Position Description & Salary Range/ Organizational Chart Approval:

The new hire for the IT Manager has unfortunately left. The position description was reviewed and changes to better clarify the expectations of the position were made. The new position description, salary range and organizational chart were presented for approval effective July 1, 2021.

H. Crosier MOVED to approve the new position description, salary range and organizational chart as presented.

T. Sturgill SECONDED. Motion approved unanimously.

Recovery Celebration Discussion:

The Board discussed having the 5th annual Recovery Celebration which is held each September. Last year the dinner was cancelled due to COVID 19, but the BH Heroes were still recognized. The Board has decided to go ahead with the BH Hero Awards and recognize the award winners as done in 2020 and hold off until 2022 to have an actual dinner and banquet.

Executive Session:

F. Williamson moved to enter Executive Session at 7:02 p.m. To: a) Consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; b) to consider the employment of an Executive Director.

Roll Call Vote:	Yay	Nay	Abstain
P. Amlin Snyder	X		
F. Williamson	X		
Dr. B. Jenks	X		
T. Sturgill	X		
S. Goudy	X		
H. Crosier	X		
M. Wheaton	X		
D. Rowland	X		

T. Sturgill moved to return to regular session at 7:10 p.m.

Dr. B. Jenks MOVED to adopt the proposed addendum to the Executive Director’s contract.

F. Williamson SECONDED. Motion approved unanimously.

Announcements:

- McArthur Garden Project 1 Update
- Pike Recovery Council Detox/Withdrawal Management Project 2 Update
- Mulberry House/ Recovery House Ross County Community Action - Open
- Summer Recess – No July or August Meeting
- Joint Budget – Wednesday August 25, 2021, 12-1

Next Board Meeting: Wednesday September 15, 2021 6:00 PM
Executive Committee Meeting at 5:00 PM

Dr. B. Jenks MOVED to Adjourn.

H. Crosier SECONDED. Motion approved unanimously.

There being no further business, meeting adjourned at 7:12 p.m.

APPROVED:

ATTEST:

Secretary **Date**

Chairperson **Date**