

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD**

Board Meeting Minutes

June 21, 2023

BOARD MEMBERS PRESENT:

P. Amlin Snyder	Dr. B. Jenks	T. Sturgill
A. Holmes	T. Cyrus	K. Peters
N. Elliott	H. Crosier	

BOARD MEMBERS ABSENT:

F. Williamson	D. Collier Stepp	G. Carpenter
C. Rutherford	A. McHenry	

BOARD STAFF PRESENT:

M. Swisher	K. Dennis	A. Dyer
L. Cockrell		

A Public Hearing on the Calendar Year 2024 budget was called to order by Chairperson P. Amlin Snyder at 6:05 pm.

The budget was distributed, and Chairperson P. Amlin Snyder asked if there were any comments concerning the ADAMH Board's Proposed Calendar Year 2024 Budget as presented for Board review at April 19, 2023, meeting. The floor was opened for public discussion. No comments or questions were received from those in attendance. The Public Hearing was closed at 6:10 p.m.

The June 21, 2023, Board meeting was called to order at 6:11 p.m. by Board Chair Phyllis Amlin Snyder. Ms. Snyder welcomed Board members and staff.

GUESTS:

Dr. Barbara Mahaffey, Executive Director, Scioto Paint Valley Mental Health Center
Dr. Pam Johnson, Executive Director, The Recovery Council
Erin Allsop, Executive Director, South Central Ohio Big Brothers/Big Sisters

A Roll Call was taken:	PRESENT	ABSENT	EXCUSED
P. Amlin Snyder	X		
G. Carpenter			X
H. Crosier	X		
N. Elliott	X		
Dr. B. Jenks	X		
A. McHenry			X
K. Peters	X		
C. Rutherford			X
D. Collier Stepp			X
T. Sturgill	X		
A. Holmes	X		
T. Cyrus	X		
F. Williamson			X

P. Amlin Snyder declared a quorum.

Review of Mission Statement:

Enhance the Behavioral Healthcare system for our communities, ensuring individuals and families have access to person-centered, evidenced-based treatment and support.

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

K. Peters MOVED to adopt the Consent Agenda as presented.

T. Cyrus SECONDED. Motion approved unanimously.

The following motions were approved by consent:

- Board Minutes – May 17, 2023
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the May 17, 2023, Board meeting minutes as presented.
- Financial Report – May 2023
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approve the May 2023, Financial statements as presented and were filed for Audit as well as the May 2023 Voucher Report.

Unfinished Business

Salary Range Review

Executive Director M. Swisher provided a comprehensive salary review of Board staff positions along with recommendations for salary range changes to five positions. T. Sturgill requested job descriptions of the positions that were recommended for a salary range change.

T. Sturgill MOVED to table the salary range review to the September 20, 2023, Board meeting.
H. Crosier SECONDED. Motion approved unanimously.

Crisis Planning Update

Associate Director K. Dennis provided a breakdown of the application that was submitted to Ohio Mhas for the Crisis Continuum RFP.

Ross County Guardianship Fund

M. Swisher discussed the Ross County Guardianship Fund. Section 2111.52 of the Ohio Revised Code authorizes a probate court to accept funds to organize or provide a guardianship services fund or board. The Board has funding in the 2024 budget for this program. The agreement is

over \$25,000, and per ORC, the Board must authorize the Executive Director to proceed with the MOU.

T. Sturgill MOVED to authorize the Executive Director to enter into the MOU agreement to create a Guardian Services Fund for Ross County.

T. Cyrus SECONDED. Motion approved unanimously.

Nominating Committee Recommendations for Officers Vote

On May 17, 2023, the Nominating Committee met and recommended that all Executive Committee Board members remain in their current position until October 15, 2023, at which time the current Chairperson P. Amlin Snyder's term with Board will end. The Nominating Committee recommended that at that time Heather Crosier move into the position of Chairperson, Dr. Brian Jenks move into the position of Vice Chair, Tonya Sturgill move into the position of Treasurer, Faye Williamson move into the position of Secretary, and Chase Rutherford be appointed to the position of Member At Large.

The floor was opened for additional nominations.

H. Crosier nominated K Peters.

T. Cyrus MOVED to close the nominations.

N. Elliott SECONDED. Motion approved unanimously.

H. Crosier made a motion to accept the nominating's committee recommendation that the current slate of officers remains in office until 10/15/23.

Dr. Jenks seconded. Motion approved unanimously.

A roll call vote was taken regarding the officers from 10/15/23 to 6/23.

A Roll Call vote was taken	K. Peters	C. Rutherford	Abstain
H. Crosier	X		
N. Elliott	X		
Dr. B. Jenks	X		
K. Peters		X	
T. Sturgill	X		
A. Holmes	X		
T. Cyrus	X		

Executive Committee Effective 10/15/2023

Heather Crosier, Chairperson

Dr. Brian Jenks, Vice Chairperson

Tonya Sturgill, Treasurer

Faye Williamson, Secretary

Keith Peters, Member-At-Large

New Business

120-Day Notices

Per Ohio Revised Code ADAMH Boards are required to provide 120-day notices to current contracted agencies regarding any upcoming changes in their contracts. A motion is required for each provider agency.

T. Cyrus MOVED to approve the 120-day notice for Scioto Paint Valley Mental Health Center.

N. Elliott SECONDED. Motion approved unanimously.

N. Elliott MOVED to approve the 120-day notice for South Central Ohio Big Brothers Big Sisters.

K. Peters SECONDED. Motion approved unanimously.

K. Peters MOVED to approve the 120-day notice for Integrated Services Behavioral Health.

A. Holmes SECONDED. Motion approved unanimously.

A. Holmes MOVED to approve the 120-day notice for The Recovery Council.

T. Sturgill SECONDED. Motion approved unanimously.

T. Sturgill MOVED to approve the 120-day notice for Pickaway Area Recovery Services.

H. Crosier SECONDED. Motion approved unanimously.

H. Crosier MOVED to approve the 120-day notice for NAMI Southern Ohio.

B. Jenks SECONDED. Motion approved unanimously.

SPVMHC Funding Re-allocation

M. Swisher informed the Board of funding re-allocation for SPVMHC. Per policy 7.01.01 Board Agency Contract Modification, the Executive Director can approve contract modifications within agency contracts that do not require additional funding. Scioto Paint Valley Mental Health Center requested and was approved a modification that resulted in money being moved from two utilization codes into another utilization code. The Board moved \$10,000 into the SUD Existing Non-Medicaid UR code and deducted \$8,000 from SUD Existing Medicaid, and \$2,000 from SUD New Medicaid.

NAMI Update

Executive Director M. Swisher provided an update on Southern Ohio NAMI.

Recovery Banquet

M. Swisher discussed the 5th annual Recovery Banquet. The banquet will be held at Bell Manor in Chillicothe on September 14, 2023, from 5:30 pm – 8:30 pm. The guest speakers will be Evan Curtin and Peg Stephens.

040 SFY 2024 Budget Approval and Submission

Director of Finance Adam Dyer presented to the Board the 040 SFY 2024 Budget.

H. Crosier MOVED to approve the SFY 2024 Budget as presented.
K. Peters SECONDED. Motion approved unanimously.

Real Estate Assessment Fee Refund

A. Dyer explained the real estate assessment fee refund.

T. Sturgill MOVED to accept the real estate assessment fee refund.
N. Elliott SECONDED. Motion approved unanimously.

Policy Review

K. Dennis presented the following policies for review:

- 1.01.00 Policy Planning
- 2.01.00 Philosophy
- 3.01.00 Administrative Authority
- 3.01.13 Staff Compensation

The Board by-laws state any policy changes must undergo a 30-day review. If no changes are recommended or further revisions are made the policy approval will become part of the consent agenda for the next Board meeting. They will stand approved.

Announcements:

McArthur Garden Update

M. Swisher reported that ISBH should be able to begin accepting tenants at McArthur Gardens in November 2023.

State Budget Update

Executive Director Swisher reported that line items 336-421 were restored in the Senate's version of the budget.

Summer Recess – No July or August Meeting

Director Swisher reminded the board that per the By-Laws a summer recess is taken, and there is no July or August Board Meeting.

Joint Budget – Wednesday, August 23, 2023, 12-1

The Joint Budget meeting will be held at the Board offices on 8/23/2023. M. Swisher asked for support from the local Board members by attending this meeting.

Next Board Meeting: Wednesday, September 20, 2023, 6:00 PM

K. Peters MOVED to Adjourn.

N. Elliott SECONDED. Motion approved unanimously.

There being no further business, the meeting adjourned at 7:26 p.m.

APPROVED:

Secretary **Date**

ATTEST:

Chairperson **Date**