

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD
Board Meeting Minutes
September 20, 2023**

BOARD MEMBERS PRESENT:

Dr. B. Jenks	T. Sturgill	D. Collier Stepp	F. Williamson
C. Rutherford	N. Elliott	G. Carpenter	
A. McHenry	K. Peters	L. Woods	

BOARD MEMBERS ABSENT:

H. Crosier	A. Holmes	T. Cyrus	P. Amlin Snyder
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BOARD STAFF PRESENT:

M. Swisher	K. Dennis	A. Dyer	L. Cockrell
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The September 20, 2023, Board meeting was called to order at 6:05 p.m. by acting Board Chair, Board Treasurer, B. Jenks. Dr. Jenks welcomed Board members, staff, and guests.

Lorrie Cockrell administered the Oath of Office to new Board member Laken Woods.

GUESTS:

Dr. Barbara Mahaffey, Executive Director, SPVMHC
Truman Geiman, CFO, SPVMHC
William Mahaffey, SPVMHC
Tonnie Guagenti, SPVMHC
Fonda Fichthorn, Board Member, SPVMHC
Leah Raymer, Executive Director, Pickaway Area Recovery Services
Nicole Fuhrhop, Talbot Health Services

A Roll Call was taken:

	PRESENT	ABSENT	EXCUSED
P. Amlin Snyder			X
H. Crosier			X
N. Elliott	X		
A. Holmes			X
Dr. B. Jenks	X		
A. McHenry	X		
K. Peters	X		
C. Rutherford	X		
D. Collier Stepp	X		
T. Sturgill	X		
T. Cyrus			X
G. Carpenter	X		
F. Williamson	X		
L. Woods	X		

B. Jenks announced additional staff members present.

B. Jenks declared a quorum.

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion; there were none. The Chair asked for a motion to adopt the consent Agenda as presented.

C. Rutherford MOVED to adopt the Consent Agenda as presented.

T. Sturgill SECONDED. Motion approved unanimously.

The following motions were approved by consent:

- Board Minutes – June 21, 2023

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the June 21, 2023, Board meeting minutes as presented.

- Financial Reports – June, July, August 2023

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the June, July, and August 2023 Financial statements as presented and filed for Audit as well as the June, July, and August 2023 Voucher Reports.

- Policy Approvals

The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves revisions to the following policies as presented at the June Board meeting:

1.01.00 Policy Planning

2.01.00 Philosophy

3.01.00 Administrative Authority

Unfinished Business

Crisis Planning Update

Executive Director M. Swisher provided an update on the crisis planning project. The Board was awarded ARPA dollars in the amount of \$7,962,700. The leadership team has met with Ohio Mhas and will be meeting with a provider agency soon to begin outlining the next steps. More detailed information will be provided at the October Board meeting.

NAMI Update

M. Swisher provided an update on NAMI. She announced that Susan Rogers has been named as the new Executive Director. She also reported that they have located a vendor to complete their audit.

Approval or Additional Review of Policy 3.01.13

Associate Director K. Dennis presented additional changes to policy 3.01.13, Staff Compensation. The policy will now enter the 30-day review period.

Salary Range Review

The salary range review was presented at the June Board meeting. The Board of Directors requested additional information which was provided by Director Swisher.

**K. Peters MOVED to approve the salary change recommendations.
N. Elliott SECONDED. The motion was approved unanimously.**

New Business

Joint Budget Report

The Joint Budget Commission meeting was held Wednesday, August 23, 2023, and a quorum was convened to determine the tax rate the ADAMH Board can collect on the levy. M. Swisher reviewed the meeting with the Board and reported that the Commission members accepted the report and approved the budget along with the tax rate. A resolution is required to be adopted by the Board of Directors as directed by the Commission.

G. Carpenter MOVED the adoption of the following Resolution:

WHEREAS this Board of Trustees of the Paint Valley ADAMH District in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2024; and

WHEREAS the Paint Valley ADAMH Joint Budget Commission has certified its action thereon to the Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

RESOLVED, by the Board of Trustees of the Paint Valley ADAMH District, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of the rate of each tax necessary to be levied outside the ten-mill limitation as follows in each County of the District: and be it further

RESOLVED, that the Executive Director of this Board be, and she is hereby directed to certify a copy of this Resolution to the County Auditor of said District.

C. Rutherford SECONDED the Resolution and the roll being called upon its adoption the vote resulted as follows:

Roll Call Vote:	Yay	Nay	Abstain
N. Elliott	X		
Dr. B. Jenks	X		
A. McHenry	X		
K. Peters	X		
C. Rutherford	X		
D. Collier Stepp	X		
T. Sturgill	X		
G. Carpenter	X		
F. Williamson	X		
L. Woods	X		

Mid-Year Reviews with Providers

M. Swisher discussed the Mid-year reviews that were conducted with Paint Valley ADAMH provider agencies. The meetings were held halfway through the contract year to discuss the status of current contract deliverables, allocations, challenges, and service gaps.

Capital Plans

Director Swisher discussed the capital plans for the next three biennium. The Board's contract providers were asked to submit capital plan funding requests which were then prioritized through comparison to the needs identified through the Community Assessment.

2024 Allocations/Contract Motion

CFO A. Dyer presented the proposed allocations for the Calendar Year 2024 contracts.

F. Williamson MOVED to approve the provider allocations as presented and to authorize the Executive Director to enter into and execute the contracts on behalf of the Paint Valley ADAMH Board.

D. Collier Stepp SECONDED. The motion was approved unanimously.

Wellness Mini-Grant

M. Swisher proposed offering a Wellness Mini-Grant to the Board's contract providers. The purpose of the grant is to promote a healthy working environment and assist in staff retention.

C. Rutherford MOVED to support the offering of a mini-grant in the amount of \$24,960.00.

K. Peters SECONDED. Motion approved unanimously.

Accept and Appropriate Funding

Director Swisher provided a list of funding for acceptance and appropriation.

ARPA Crisis Infrastructure Funding (Accept only)

N. Elliott MOVED to accept the ARPA Crisis Infrastructure funding in the amount of \$7,962,700.00.

K. Peters SECONDED. The motion passed unanimously.

75K Funding

T. Sturgill MOVED to accept and appropriate the 75K funding in the amount of \$375,678.00.

C. Rutherford SECONDED. The motion passed unanimously.

NAMI Ohio Funding

D. Collier Stepp MOVED to accept and appropriate the NAMI Ohio funding in the amount of \$1800.00.

C. Rutherford SECONDED. The motion passed unanimously.

Week of Appreciation Funding

G. Carpenter MOVED to accept and appropriate the Week of Appreciation funding in the amount of \$ 7,500.00.

C. Rutherford SECONDED. Motion passed.

L. Woods Abstained.

Rural Homeless Outreach Grant Funding

N. Elliott MOVED to accept the Rural Homeless Outreach Grant funding in the amount of \$119,973.75.

G. Carpenter SECONDED. The motion passed unanimously.

Contract Modification PARS

M. Swisher provided an update on the contract modification for Pickaway Area Recovery Services.

Recovery Celebration Update

M. Swisher provided an update on the Recovery Celebration, which was held on September 14, 2023, at Bell Manor.

Provider Spotlight: Scioto Paint Valley Mental Health Center

Dr. Barbara Mahaffey, Executive Director, Scioto Paint Valley Mental Health Center presented to the Board.

Announcements:

State Budget Language that impacts ADAMH Boards

Director Swisher discussed HB 33. House Bill 33 contains numerous provisions that will impact ADAMH Boards. Board Members were provided with information regarding these changes.

Board Member Wall

M. Swisher announced that the Board Member photo wall located in the hallway adjacent to the Board Room is now completed.

Next Board Meeting: October 18, 2023, at 6:00 PM

Finance Committee Meeting 5:00 PM

C. Rutherford MOVED to Adjourn.

N. Elliott SECONDED. The motion passed unanimously.

There being no further business, the meeting adjourned at 7:31 p.m.

APPROVED:

ATTEST:

Secretary

Date

Chairperson

Date