

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD**

**Board Meeting Minutes
November 15, 2023**

BOARD MEMBERS PRESENT:

Dr. B. Jenks	T. Sturgill	H. Crosier	L. Woods
A. McHenry	C. Rutherford	G. Carpenter	F. Williamson
K. Peters	N. Elliott	D. Collier-Stepp	

BOARD MEMBERS ABSENT:

A. Holmes T. Cyrus

BOARD STAFF PRESENT:

M. Swisher A. Dyer K. Dennis L. Cockrell

The November 15, 2023, Board meeting was called to order at 6:08 p.m. by Board Chair Heather Crosier. Ms. Crosier welcomed Board members, staff, and guests.

GUESTS:

Natalie Fish

A Roll Call was taken:

	PRESENT	ABSENT	EXCUSED
H. Crosier	X		
N. Elliott	X		
A. Holmes		X	
Dr. B. Jenks	X		
A. McHenry	X		
K. Peters	X		
C. Rutherford	X		
D. Collier Stepp	X		
T. Sturgill	X		
T. Cyrus			X
G. Carpenter	X		
F. Williamson	X		
L. Woods	X		

H. Crosier declared a quorum.

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion. There were no additions or corrections, so the Chair requested a motion to adopt the Consent Agenda.

F. Williamson MOVED to adopt the Consent Agenda.
K. Peters SECONDED. Motion approved unanimously.

The following motions were approved by consent:

- Board Minutes – October 18, 2023
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the October 18, 2023, Board meeting minutes as presented.
- Financial Report – October 2023
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approved the October 2023 Financial statements as presented and were filed for Audit as well as the October 2023 Voucher Report.
- Policy Approvals
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves revisions to the following policy as presented at the June Board meeting:
3.01.13 Staff Compensation

Unfinished Business

Crisis Update:

Executive Director, M. Swisher provided an update on the crisis planning project. The RFQ for the project architect has been approved by the state's Capital office. The notice is being published in the Columbus Dispatch and the Chillicothe Gazette. The last publication date is November 22nd. The deadline for responses is 11/30/23.

Mileage Reimbursement for Board Members:

Board members may submit for 2023 mileage reimbursement.

By-Law Review:

At the October Board meeting, Director Swisher proposed a revision to the bylaws, Article 5 Section 3. This proposed revision was also sent out to all board members via email with a read receipt. The amendment changes the language around a quorum to better align with case law definitions of a quorum.

G. Carpenter MOVED to approve the change to the By-Laws.

B. Jenks SECONDED.

Roll Call Vote:	Yay	Nay	Abstain
H. Crosier	X		
N. Elliott	X		
Dr. B. Jenks	X		
A. McHenry	X		
K. Peters	X		
C. Rutherford	X		
D. Collier Stepp	X		
T. Sturgill	X		
G. Carpenter	X		
F. Williamson	X		
L. Woods	X		

Agency Updates:

M. Swisher provided agency updates:

NAMI: The audit is scheduled to be completed by December 15, 2023.

The Recovery Council: The detox program is now operational.

McArthur Gardens: The first 18 residents will begin the move-in process in December.

Scioto Paint Valley Mental Health Center – M. Swisher addressed several concerns expressed by the Executive Director.

New Business**Accept the 2022 Audit Report**

The 2022 Audit Report has not been received. No further action is required at this time.

Accept affiliate funds from Appalachian Childrens Coalition:

The Board was awarded \$7,000 from the Appalachian Childrens Coalition. \$5,000 of this is for staff retention bonuses. \$2,000 of the grant is for a wellness event in CY 2024.

K. Peters MOVED to accept \$7,000 from the Appalachian Childrens Coalition, and to appropriate \$5,000 to the 2023 calendar budget.

F. Williamson SECONDED. Motion approved unanimously.

Director Swisher requested that the Board consider adding \$556.50 to the staff retention bonus bringing the total to \$1181.50.

N. Elliott MOVED to increase the retention bonus to \$1181.50.

K. Peters SECONDED.

T. Sturgill OPPOSED. Motion approved.

Clients Rights and MUI Report

M Swisher presented the clients rights and MUI report.

One Ohio Update

Board Treasurer, Tonya Sturgill provided an Ohio One update.

Contract Modifications SPVMHC

M. Swisher discussed provider contract modifications for SPVMHC.

December Meeting

Board members agreed to cancel the December meeting.

Executive Session:

B. Jenks MOVED to enter Executive Session at 6:44 p.m. to consider the purchase of property.

D. Collier Stepp SECONDED.

Roll Call Vote:	Yay	Nay	Abstain
H. Crosier	X		
N. Elliott	X		
Dr. B. Jenks	X		
A. McHenry	X		
K. Peters	X		
C. Rutherford	X		
D. Collier Stepp	X		
T. Sturgill	X		
G. Carpenter	X		
F. Williamson	X		
L. Woods	X		

T. Sturgill MOVED to return to regular session at 7:04 p.m.
N. Elliott SECONDED. Motion approved unanimously.

Announcements:

Peer Supporter Training - Board Member, Laken Woods provided an update.
OACBHA Recovery-oriented Systems of Care Handout was provided to Board Members.

Next Board Meeting:

January 17, 2024, 6:00 pm
Community Planning, 5:30 pm

T. Sturgill MOVED to Adjourn.
K. Peters SECONDED. Motion approved unanimously.

There being no further business, the meeting adjourned at 7:08 p.m.

APPROVED:

ATTEST:

Secretary Date

Chairperson Date