

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD**

**Board Meeting Minutes**

**February 21, 2024**

**BOARD MEMBERS PRESENT:**

H. Crosier	N. Elliott	K. Peters	B. Jenks
T. Sturgill	N. Fish	L. Woods	D. Collier Stepp

**BOARD MEMBERS ABSENT:**

C. Rutherford	A. McHenry	G. Carpenter	A. Holmes
F. Williamson	T. Cyrus		

**BOARD STAFF PRESENT:**

M. Swisher	A. Dyer	K. Dennis	L. Cockrell
V. Kern	K. Howard	B. Showman	M. Sheets

The February 21, 2024, Board meeting was called to order at 6:07 p.m. by Board Chair Heather Crosier. Ms. Crosier welcomed Board members and staff.

**GUESTS:**

Liz Henrich, OACBHA  
Emily Click, Big Brothers and Big Sisters of South Central Ohio  
Eric Reed, Social Work Student at SPVMHC

**A Roll Call was taken:**

	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>G. Carpenter</b>			<b>X</b>
<b>H. Crosier</b>	<b>X</b>		
<b>T. Cyrus</b>			<b>X</b>
<b>N. Elliott</b>	<b>X</b>		
<b>N. Fish</b>	<b>X</b>		
<b>A. Holmes</b>			<b>X</b>
<b>B. Jenks</b>	<b>X</b>		
<b>A. McHenry</b>			<b>X</b>
<b>K. Peters</b>	<b>X</b>		
<b>C. Rutherford</b>		<b>X</b>	
<b>D. Collier Stepp</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>F. Williamson</b>			<b>X</b>
<b>L. Woods</b>	<b>X</b>		

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion. There were no additions or corrections, so the Chair requested a motion to adopt the Consent Agenda.

**T. Sturgill MOVED to adopt the Consent Agenda as presented.**  
**B. Jenks SECONDED. Motion approved unanimously.**

The following motions were approved by consent:

- Board Minutes – January 17, 2024  
*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the January 17, 2024, Board meeting minutes as presented.*
- Financial Report – January 2024  
*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the January 2024 Financial statements as presented and filed for Audit and the January 2024 Voucher Report.*

### **Unfinished Business**

#### **Fundraising Consultant:**

Executive Director Swisher provided additional information regarding the fundraising consultant as per the Board's request at the January Board meeting.

**L. Woods MOVED to authorize the Executive Director to enter into a contract with Health Givings.**

**K. Peters SECONDED. Motion approved unanimously.**

#### **Agency Updates**

M. Swisher provided updates for on the MRSS program, on The Recovery Council's willingness to help with maintenance issues at 403 Chestnut St. NAMI's audit and progress with fundraising and board building. and an update on a concern from SPVMHC.

### **2024 – 2026 Strategic Plan**

The final revision of the 2024 – 2026 Strategic plan was presented to the Board. H. Crosier asked if there were any additional comments or suggestions. There were no additions or corrections, so the Chair requested a motion to adopt the Strategic Plan.

**B. Jenks MOVED to approve the 2024 – 2026 Strategic Plan.**

**N. Elliott SECONDED. Motion approved unanimously.**

### **New Business**

#### **Accept and Appropriate Funding**

M. Swisher presented the \$50,000.00 state match for an ODOD supportive housing grant for Fayette Landing in Fayette County. The Board is pass-through for this funding as it goes to the Fayette County Community Action.

**D. Collier Stepp MOVED to accept and appropriate funding in the amount of \$50,000.00 for ODOD Supportive Housing for Fayette Landing in Fayette County.**

**K. Peters SECONDED. Motion approved unanimously.**

M. Swisher explained that the Board has received funding in the amount of \$1,000.00 from Fresh Encounter. The funding will be appropriated to the Ross and Highland County Suicide Prevention Coalitions.

**T. Sturgill MOVED to accept and appropriate funding in the amount of \$1,000.00 from Fresh Encounter.**

**B. Jenks SECONDED. Motion approved unanimously.**

### **Board Member Training**

Liz Henrich, OACBHA provided the annual ethics training to those Board members and staff present.

### **Executive Session:**

**B. Jenks MOVED to enter Executive Session at 7:06 p.m. to consider the purchase of property.**

**K. Peters SECONDED.**

### **Roll Call Vote:**

	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>
<b>H. Crosier</b>	<b>X</b>		
<b>N. Elliott</b>	<b>X</b>		
<b>N. Fish</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>K. Peters</b>	<b>X</b>		
<b>D. Collier Stepp</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>L. Woods</b>	<b>X</b>		

**N. Elliott MOVED to return to regular session at 7:26 p.m.**

**L. Woods SECONDED. Motion approved unanimously.**

### **Roll Call Vote:**

	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>
<b>H. Crosier</b>	<b>X</b>		
<b>N. Elliott</b>	<b>X</b>		
<b>N. Fish</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>K. Peters</b>	<b>X</b>		
<b>D. Collier Stepp</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>L. Woods</b>	<b>X</b>		

### **Announcements**

**CIT Training** – 2024 training is scheduled for May 6 – 10, 2024.

**Thank You letter from BBBS** – Erin Allsop submitted a letter of thank you to the Board for the Wellness Mini-Grant that the agency received.

**Next Board Meeting:** March 20, 2024, 6:00 pm

Executive Committee Meeting, March 20, 2024, 5:30 pm

**T. Sturgill MOVED to Adjourn.**

**L. Woods SECONDED. Motion approved unanimously.**

There being no further business, the meeting adjourned at 7:31 p.m.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Secretary**                      **Date**

\_\_\_\_\_  
**Chairperson**                      **Date**