

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD  
Board Meeting Minutes  
March 19, 2025**

**BOARD MEMBERS PRESENT:**

Dr. Crawford	T. Sturgill	D. Collier Stepp
N. Elliott	J. Thacker	W. Greer
A. McHenry	K. Peters	N. Fish
R. Games		

**BOARD MEMBERS ABSENT:**

L. Woods	T. Cyrus	T. Neff	C. Faulconer
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**BOARD STAFF PRESENT:**

M. Swisher	A. Dyer	M. Varney
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Megan Varney administered the Oath of Office to new Board member,  
Richard Games- Ross County

The March 2025, Board meeting was called to order at 6:00 by Tonya Sturgill. Ms. Sturgill welcomed Board members and staff.

**GUESTS:**

Dr. James Hagen and wife Nancy Hagen  
Erin Allsop, Executive Director Big Brothers Big Sisters of South Central Ohio  
William Mahaffey, Executive Director of Scioto Paint Valley Mental Health Center  
Jack Everson, Ross County Commissioner  
Ron Meyers, Chief of Police  
Mary Preston  
Janie Murphy

**Honoring Doctor Hagen**

Melanie Swisher welcomed Doctor Hagen to the board meeting and led off honoring Dr. Hagen by writing a passage that she had written about his service to the community. Jack Everson, Ross County Commissioner presented Dr. Hagen with a proclamation. Aaron McHenry presented Dr. Hagen with a proclamation from Representative Mark Johnson. Keith Peters presented Dr. Hagen with a proclamation from Congressman David Taylor. Tonya Sturgill presented a clock to Dr. Hagen on behalf of the ADAMH Board. Dr. Hagen spoke about his time serving the community and his retirement.

**A Roll Call was taken:**

	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>T. Cyrus</b>		<b>X</b>	
<b>N. Elliott</b>	<b>X</b>		
<b>C. Faulconer</b>		<b>X</b>	
<b>N. Fish</b>	<b>X</b>		
<b>W. Greer</b>	<b>X</b>		
<b>A. McHenry</b>	<b>X</b>		
<b>K. Peters</b>	<b>X</b>		
<b>D. Collier Stepp</b>	<b>X</b>		
<b>T. Sturgill</b>	<b>X</b>		
<b>L. Woods</b>		<b>X</b>	
<b>J. Thacker</b>	<b>X</b>		
<b>T. Neff</b>		<b>X</b>	
<b>R. Games</b>	<b>X</b>		
<b>Dr. Crawford</b>	<b>X</b>		

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion. Chair reminded Board that this included changes to the four IT policies this month. There were no additions or corrections, so the Chair requested a motion to adopt the Consent Agenda.

**N. Elliott MOVED to adopt the Consent Agenda as presented.**

**N. Fish SECONDED. Motion approved unanimously.**

The following motions were approved by consent:

- Board Minutes – February 19, 2025  
*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the February 19, 2025, Board meeting minutes as presented.*
- Financial Report – February 2025  
*The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the February 2025 Financial statements as presented and filed for Audit and February 2025 Voucher Report.*
- Approval of Policy-*Approval of the IT Policies 16.00.00, 16.01.00, 16.02.00, and 16.03.00 that were initially reviewed in February 2025*

**Unfinished Business**

**By-Laws:**

**Melanie Swisher** reminded the board about the by-law change presented last month.

**K. Peters MOVED to accept the changes to the by-laws.**

**W. Greer SECONDED. Motion approved unanimously.**

**Virtual Meeting Policy:**

**Melanie Swisher** presented the first draft of Virtual Meeting Policy. No current questions.

## **New Business**

### **550 Rental Property**

Melanie Swisher presented a proposed lease for current tenants of property located at 11437 County Road 550. List of repairs and updates presented to board members. Board discussed wanting to see a breakdown of costs related to new rental property, as well as a breakdown of necessary safety and liability concerns. Board would like to further discuss long-term plans for this property.

**A. McHenry MOVED to authorize the Executive Director to enter into a one-year lease with current tenants at 11437 County Road 550.**

**D. Collier Stepp SECONDED. Motion approved unanimously.**

### **Change Order for Construction Project**

Melanie Swisher presented change order for construction project noting that delays and need for a shared driveway opened us up to the construction company having a change order. The change order presented a total of \$499,922. Melanie presented that the board is still within budget for project. Melanie presented possible value based engineering options to lower cost. Melanie asked that the board approve change order up to \$499,922 understanding that it may be less. Board members voiced concerns about multiple bullet points of change order including management and supervision costs, mileage expenses, removal of barn structure, and fee. Board also requested to see the changes in carpentry bid, with change order quoting a replacement contractor. Board requested to table this topic, pending more information on change order expenses.

### **Light House Funding Request**

Board tabled this topic, requesting more information.

### **SOS 3.0 NCS Funding (\$326,453.84)**

Melanie explained that ADAMH was able to apply for SPS 3.0 No cost extension funding, after seeing a cut in State Opioid Response 4.0 funding. Funding will be spent by the end of September. Melanie explained to board how these funds would be allocated.

**W. Greer MOVED to accept and appropriate SOS 3.0 NCE Funding in the amount of \$326,453.84**

**Dr. Crawford SECONDED. Motion approved unanimously.**

### **Board Survey Summary**

Melanie went over a summary of last months board effectiveness survey. The survey showed overall satisfaction with process with some recommendations of digital new member orientation and policies, new board member mentorship, and further information on nominating processes.

### **Agency Spotlight: Erin Allsop, Big Brothers, Big Sisters of Central Ohio**

Erin presented to the board with information about BBBS of Central Ohio. At this time, BBBS has a total of 5 counties, 44 traditional matches, and 65 ready to be matched children. BBBS is currently serving 172 school based matches in 9 schools within 4 counties.

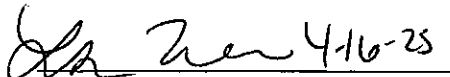
### **Announcements**

No new announcements

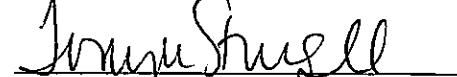
**A McHenry MOVED to Adjourn.**  
**N. Fish SECONDED. Motion approved unanimously**

There being no further business, the meeting was adjourned at 7:15 p.m.

**APPROVED:**

  
Secretary Date

**ATTEST:**

  
Chairperson Date