

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD**

Board Meeting Minutes

October 15, 2025

BOARD MEMBERS PRESENT:

T. Sturgill	Dr. Crawford	T. Neff
N. Fish	J. Thacker	L. Woods
A. McHenry	C. Faulconer	

BOARD MEMBERS ABSENT:

K. Peters	T. Cyrus	W. Greer	R. Games
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BOARD STAFF PRESENT:

M. Swisher	A. Dyer	K. Dennis	M. Varney
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The October 2025 Board meeting was called to order at 5:56 p.m. by Tonya Sturgill. Ms. Sturgill welcomed Board members and staff.

GUESTS:

Pam Johnson, Executive Director of The Recovery Council
Natashia Rapp- Integrated Services for Behavioral Health
Eric Taylor- Prospective Board Member
Cheyenne Daughtery- Peer Supporter, Ross County Community Action
Angela Tiberi – Peer Supporter from Ross County Library

A Roll Call was taken:

	PRESENT	ABSENT	EXCUSED
T. Sturgill	X		
C. Faulconer	X		
N. Fish	X		
W. Greer		X	
A. McHenry	X		
K. Peters		X	
T. Neff	X		
L. Woods	X		
J. Thacker	X		
T. Cyrus		X	
R. Games		X	
Dr. Crawford	X		

Board Members reviewed the items presented on the Consent Agenda to determine if any items were to be removed for discussion. There were no additions or corrections, so the Chair requested a motion to adopt the Consent Agenda.

A. McHenry MOVED to adopt the Consent Agenda as presented.
Dr. Crawford SECONDED. Motion approved unanimously.

The following motions were approved by consent:

- Board Minutes – September 17, 2025
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the September 17, 2025 Board meeting minutes as presented.
- Financial Report – September 2025
The Paint Valley Alcohol, Drug Addiction & Mental Health Services Board approves the September 2025 Financial statements as presented and filed for Audit and September 2025 Voucher Report.

Peer Supporter of the Year

Cheyenne Daughtery, whom was voted Peer Supporter of the Year at the 2025 Recovery Celebration spoke on her sobriety, her time as a peer supporter, and her gratefulness for the Peer Supporter Community.

Unfinished Business

Lighthouse Funding Request

M. Swisher presented information previously approved for driveway repair and tree removal alongside requested quote.

A. McHenry MOVED to approve expansion of Lighthouse scope of work with an increase in funding to \$35,690.00

N. Fish SECONDED. Motion approved unanimously.

Recovery Celebration Recap

M. Swisher presented pictures of Recovery Celebration, talking about the overwhelming positive feedback. Presents to board that final financials will be presented at later date.

Crisis Update/ Change Order Approval

K. Dennis went over current progress at the County Road 550 Crisis Build. Change order #04 includes work to be completed on kitchen. Dennis explains that the kitchen was not originally designed to be a licensed kitchen. Dennis inquired with the Health Department over the summer and confirmed that the kitchen would be expected to be a licensable kitchen. Change order #04 is in the amount of \$74,187.97. Board inquired about line items, including plumbing rework expenses.

K. Dennis presented change order #05. Dennis explains that the majority of change order is due to undercutting of soil needing changed, asphalt, and fencing needing to be added around ponds- in which the ADAMH Board was originally informed would not hold water- now needing fencing to restrict area due to hazard. Board questioned fees, presented by Lehman Daman's change order.

J. Thacker MOVED to accept change order #04 in the amount of \$74,187.97

C. Faulconer SECONDED. Motion approved unanimously.

C. Faulconer MOVED to accept change order #05 with exclusion and discussion of line item "Fee."

L. Woods SECONDED. Motion approved unanimously.

M. Swisher explained to the board that there will be a change order in the next board meeting to approve the final payment to Ross County Water that Lehman Daman made on the boards behalf.

M. Swisher presented information about security system options. PVADAMH previously allotted \$44,000.00 for security system at County Road 550. Board discussed giving this amount as an allowance to Coleman Health towards the purchase and installation of a security system for the new crisis center.

N. Fish MOVED to approve the Executive Director to enter into an MOU with Coleman Health for an allowance in the amount of \$44,000.00 for the purchase and installation of a security system for the new crisis center.

L. Woods SECONDED. Motion approved unanimously.

M. Swisher, and Board, discuss the potential of upcoming change orders. Per Board By-Laws, the executive committee can exercise powers of the full board.

L. Woods MOVED the adoption of the following Resolution:

Board Resolution Authorizing and Directing the Executive Committee to Review and Approve Change Orders and Related Funding Requests for the James Hagen Crisis Care Center Build

Whereas, the Paint Valley Alcohol Drug and Mental Health Board ("Board") is in the process of building a new crisis facility at 11487 County Road 550 Chillicothe, Ohio 45601 and,

Whereas, while funds for the said project have previously been budgeted to the extent reasonably practicable, the Board anticipates the project will likely require change order agreements given the uncertainty of construction timelines, materials, costs, and labor; and,

Whereas, the Board's Executive Committee is a standing committee of the Board which, according to Art. VIII, Sec. 2 of the Board's Bylaws, may, in the absence of specific direction by the Board to the contrary, exercise the powers of the Board in the management of the affairs of the Board. ; and,

Whereas, the Board believes that the Executive Committee is well-equipped and situated to review and approve change order agreements related to the James Hagen Crisis Care Center in lieu of the Board and outside of the Board's

regularly scheduled monthly meetings; and,

Whereas, the Board desires to authorize the Executive Committee to review and approve change order agreements and, where appropriate, authorize the Executive Director to execute such change order agreements related to the James Hagen Crisis Care Center.

NOW, THEREFORE BE IT RESOLVED by the The Paint Valley ADAMH Board that:

SECTION 1: The Paint Valley ADAMH Board hereby authorizes and directs the Executive Committee to review and approve any change order agreements related to the James Hagen Crisis Care Center Project. The Executive Committee's review and approval may occur in lieu of Board action and outside of the Board's regularly scheduled monthly meetings. When necessary and appropriate, the Executive Committee may authorize and direct the Executive Director to execute any such change order agreements on the Board's behalf.

SECTION 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

N. Fish Seconded the resolution and the roll being called upon it's adoption the vote resulted as follows:

Roll Call Vote:	Yay	Nay	Abstain
T. Sturgill	X		
C. Faulconer	X		
T. Neff	X		
N. Fish	X		
Dr. J. Eric Crawford	X		
A. McHenry	X		
J. Thacker	X		
L. Woods	X		

New Business

Client Rights and Grievances

M. Swisher explained what constitutes a grievance to new board members. During SFY25, the board received 14 complaints, grievances, or formal requests of assistance.

MUI Review

M. Swisher explains that MUIs are Major Unusual Incidents. The board reviews these for all providers in our region, not only contract providers. M. Swisher goes over providers, types of incidents, and ages of all MUIs.

Mileage

M. Swisher explains mileage reimbursement to board members, asking that they be turned in by year end.

Accept and Appropriate Funding

M. Swisher reviews Bipartisan Safer Communities funding. Funding is scheduled to be used for crisis training and steering committee development, including contracting with James Adams, and staff time.

A. McHenry MOVED to accept and appropriate the BSCA Behavioral Health Disaster Preparedness Project in the amount of \$30,000.00

L. Woods SECONDED. Motion approved unanimously.

Cyber Security Policy

K. Dennis presented new Cyber Security Policy. This policy will have a 30-day review period before being adopted.

Recovery Council Advancement/Forgiveness

M. Swisher presents that in August of 2001, three agencies received cash payments due to reimbursement times. Two agencies, the Recovery Council and Pickaway Area Recovery Services, have since had to carry this advance in their audit. It was requested that both amounts be forgiven, \$94,000.00 and \$62,000.00 respectively.

L. Woods MOVED to approve The Recovery Council for forgiveness of the advancement of \$94,000.00 provided in 2001.

N. Fish SECONDED. Motion approved unanimously.

J. Thacker MOVED to approve Pickaway Area Recovery Services for forgiveness of the advancement of \$62,000.00 provided in 2001.

A. McHenry SECONDED. Motion approved unanimously.

Ethical Budgeting in Times of Scarcity

M. Swisher presents slides by Dr. Gillette. Asks board to review training and asks that discussion on topic be included in the next community planning meeting.

December Board Meeting

T. Sturgill explains that historically, board meetings are either combined or December meeting is canceled. Board members discuss dates that work best to combine.

C. Faulconer MOVED to combine November and December Board Meeting, to be held December 3, 2025.

A. McHenry SECONDED. Motion approved unanimously.

Announcements

Hope in Ohio will take place on October 21st

MAT Mobile Unit Open House- October 17th

Next Board Meeting- December 3, 2025 at 6:00 PM

Finance Committee Meeting- December 3, 2025 at 5:30 PM

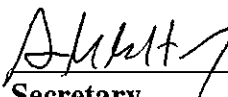
Community Plan Meeting- December 3, 2025 at 5:00 PM

A. McHenry MOVED to Adjourn.


N. Fish SECONDED. Motion approved unanimously

There being no further business, the meeting was adjourned at 7:00 p.m.

APPROVED:

 12/3/25
Secretary Date

ATTEST:

 12/3/25
Chairperson Date